



LOWER ISLAND SOCCER ASSOCIATION

Application Form

Candidates for Election to the Board of Directors

LISA BOARD INFORMATION

Composition:

The Lower Island Soccer Association (LISA) Board of Directors is a Governance Board comprised of a President, Vice President, Treasurer, Secretary, and up to six Directors at Large. ***LISA Board members must be nominated by a LISA Member Club in good standing and elected at the association's Annual General Meeting.***

Term-Length:

Board members are elected to two-year terms and may serve up to 3 consecutive two-year terms.

Responsibilities:

- ❖ Act in the best interests of the Association (not representative of one individual club)
- ❖ Provide strategic leadership and oversight
- ❖ Uphold fiduciary expectations as outlined in LISA's Bylaws
- ❖ Ensure sound financial management
- ❖ Uphold LISA's Mission, Vision, and Values
- ❖ Act as ambassadors for LISA within the soccer and broader community
- ❖ Support policy development and organizational growth

CONTACT INFORMATION

Name	
Address	
City, Postal Code	
Home Phone	
Cell Phone	
Email Address	



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CANDIDATE BIO

Please provide a brief personal biography (200 words max.) including your education, work experience, prior board experience, and anything relevant you would like to share.



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CANDIDATE STATEMENT

Please provide a brief explanation (200 words max.) as to why you would like to join the Lower Island Soccer Association (LISA) Board of Directors and what you hope to achieve by joining the LISA Board.



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COMPETENCIES

Circle the experience that you feel you have on the following areas of Board work and Soccer. Leave blank if you have zero experience, lowest = 1 and highest = 5

Previous Board Experience	1	2	3	4	5
Accounting / Financial Analysis	1	2	3	4	5
Legal Expertise	1	2	3	4	5
Corporate Governance	1	2	3	4	5
Marketing / Sales	1	2	3	4	5
Corporate Sponsorship	1	2	3	4	5
HR / Performance Management / Compensation	1	2	3	4	5
IT / E-Commerce / Private Management	1	2	3	4	5
Business Planning & Development / Fundraising	1	2	3	4	5
Strategic Planning	1	2	3	4	5
Management Experience	1	2	3	4	5
Member Relations / Communications	1	2	3	4	5
Project Management	1	2	3	4	5
Risk & Controls	1	2	3	4	5
Municipal Sports & Recreation Operations & Bylaws	1	2	3	4	5
Government / Understanding Local Political Environment	1	2	3	4	5
Community / Public Relations	1	2	3	4	5
Knowledge of Soccer Locally / Provincially / Nationally	1	2	3	4	5
Knowledge of Other Community Sports Organizations	1	2	3	4	5
Familiarity with Long Term Player Development (LTPD)	1	2	3	4	5

CORE REQUIREMENTS

Over and above the competency matrix, the Lower Island Soccer Association requires the following of all Board members:

Confidentiality	Integrity and Accountability
Sound Judgement	Independence and Impartiality
Solid Communication Skills	Analytical Skills
Decision Making Skills	Strategic Thinking
Relationship Building	Initiative
Collegiality	Highest Interest in LISA & Youth Players

Are you currently free of any bankruptcy proceedings? ☐ Yes ☐ No
Can you provide, or apply for, proof of valid security clearance /
vulnerable sector screening (police check) ☐ Yes ☐ No



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COMMITMENT

- ❖ Board Members are required to attend all board meetings – Approximately one per month, 1.5 - 3 hours in duration, throughout the soccer season (typically alternating between In-person and video conference)
- ❖ Prepare and review board materials in advance of meetings
- ❖ Perform any investigations/research required to bring yourself abreast of an issue

APPLICANT ACKNOWLEDGEMENT AND SIGNATURE

I acknowledge that, to the best of my knowledge, I meet the core requirements are stated above.

I confirm the truth and accuracy of the information I have presented in this application.

Name (printed)	
Signature	
Date	

*Once you have completed the form, please submit it to the Lower Island Soccer Association
Executive Director care of: executivedirector@lowerislandsoccer.com*