



APPROVED

BOARD MEETING #2

THE SECOND MEETING OF THE 2025-2026 BOARD OF DIRECTORS

of the Lower Island Soccer Association (LISA) was held at 19:00

Tuesday, October 7th, 2025

Westhills Arena Board Room

Present:

| | | | |
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| Mike Synnuck | <i>President</i> | Dave Johnson | <i>Vice President</i> |
| Andrew Wynn-William | <i>Treasurer</i> | Linda Pakos | <i>Director</i> |
| Manny Hernandez | <i>Director</i> | Ed Low | <i>Director</i> |
| Terry Hughes | <i>Director</i> | Cari Ormiston | <i>Secretary</i> |

Regrets:

| | | | |
|------------|-----------------|-----------------|-----------------|
| Les George | <i>Director</i> | Carey Gustafson | <i>Director</i> |
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LISA Staff:

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| Stuart Bancroft | <i>LISA Executive Director</i> |
| Al Moir | <i>Referee Development Officer</i> |

Recording Secretary: Stuart Bancroft

The meeting was called to order at 19:00

ROLL CALL & APPROVAL OF AGENDA:

On a Motion duly made, Seconded and Carried it was resolved to adopt the Agenda

APPROVAL OF MINUTES:

On a Motion duly made, Seconded and Carried it was resolved to approve the minutes from LISA Board Meeting #1, September 9th, 2025



LISA UPDATE (SB):

- Michael Veenema's last day in the LISA Office was September 30th
 - LISA thanks him for nearly 3 years of service and wishes him the best in his future endeavours
- Stuart and Al have been conducting candidate interviews this past week and have a shortlist of potential candidates
- Approximately one month into the new season and things are running smoothly
 - Dealing with the usual scheduling and divisional alignment changes
- Thank-you to Juan de Fuca for hosting the U11 Festival
- No games scheduled for Thanksgiving long weekend
- Mini-Fest upcoming on Sunday, October 19th, again hosted by JDF
 - 125 teams participating, all on one day
- U12 Festival is scheduled for November 1st/2nd at Lakehill/PLSC
- Early season discipline has been good
 - High number of yellow cards but minimal sending off offences
- BCSA AGM is upcoming on November 8th/9th
 - LISA will circulate Bylaw Amendments and Candidate package to LISA Members for voting input
 - Stuart and Mike to attend BCSA AGM
- LISA's primary registration is due on October 15th and will give a good indication of the total number of registered players for the season

RDO UPDATE (AM)

- LISA has produced new Small Sided and Volunteer A/R quick reference cards
 - Clubs will receive hard copies of both reference cards
 - LISA will post versions online for easy access
- LISA will be re-purchasing large "Respect our Officials" fence banners and will split the cost for any club who wants new versions
- Small sided referee courses continue to be popular
- LISA will host a "Females Only" full field course in December
- Al Moir is exploring opportunities for a centralized referee assignment position within the Lower Island Soccer Community
 - Early stages of research and community engagement

BUDGET AND FINANCIALS (AWW)



- Treasurer Andrew Wynn-Williams provided a Quarter 2 Financial Report
 - LISA remains in a healthy position financially
 - Primary Registration will provide a good indication of registration health for the year. LISA is expecting similar registration numbers to last season
 - Festivals and Tournament expenses appear to be on track but tend to see the biggest fluctuation in cost each year

PACIFIC FC YOUTH – Application for Affiliate Membership

- Under the directive BCSA, Pacific FC Youth (formerly VI Wave), have been informed they must align with current Canada Soccer and BC Soccer governance practices and formally become a member of a Youth District
 - BCSA have given a timeline for approval of October 15th
- LISA has confirmed that the “Affiliate Member” classification of membership is acceptable
 - Affiliate Membership with LISA provides the member access to BCSA tournaments, events (BCSPL), and Insurance
 - Affiliate Members are not voting members of LISA and do not have access to LISA Leagues
 - All players must be properly registered with the district and therefore BCSA
 - LISA would not collect individual player fees from Pacific FC Youth registrants
- LISA’s current agreement with Pacific FC to operate Pacific FC Youth (VI Wave) would effectively be nullified, shifting to a membership structure
 - Pacific FC continue to be solely responsible for maintaining the National Youth Club License and BCSA standards
 - LISA would have the authority to hold Pacific FC Youth to the standards of all district Rules, Regulations, and By-laws as a member organization
- Should Pacific FC be unable to fulfil its duties or cease operations BCSA would not support a District run BCSPL entity. The application process for BCSPL participation would be open to any constituted club to operate in accordance with National Youth Club Licencing requirements and BCSPL application.
 - LISA may support a member in filling this role



- BCSA is currently conferring with Canada Soccer to determine what financial information is required to be shared
 - As a Professional Member Club of Canada Soccer, the CSA will have reviewed and verified Pacific FC's financial operations
- The Board discussed the application at length

On a Motion duly made, Seconded and Carried it was resolved to accept the Pacific FC Youth Affiliate Member application, subject to receiving confirmation from Canada Soccer that the financial requirements outlined in LISA's Affiliate Membership application have been met.

OTHER BUSINESS

- Nothing to report

ADJOURNED: 20:38

Action Items:

- Stuart to complete hiring process for Administrative Assistant position – *COMPLETE*
- LISA to circulate BCSA AGM information package – *COMPLETE*
- LISA to distribute and circulate Referee Quick Reference cards – *COMPLETE*
- LISA to distribute new Referee Abuse banners - *COMPLETE*
- Stuart to share correspondence from CSA regarding Pacific FC's financial review - *COMPLETE*