



APPROVED

LOWER ISLAND SOCCER ASSOCIATION DISTRICT PRESIDENTS MEETING

August 16th, 2016
Meeting Room
Prospect Lake Clubhouse
District of Saanich, B.C.

Attending from the Clubs:

Bays United FC	<i>Howard McElderry</i>	Gorge	<i>Andrew Wynn-Williams</i>
Juan de Fuca	<i>Dave Johnson</i>	Lakehill	<i>Jeremy Mannall-Fretwell</i>
Peninsula	<i>Mike Synnuck</i>	Prospect Lake	<i>Chris Cheng</i>
Sooke	<i>Laura Lockhart</i>	Salt Spring Island	<i>Malcolm Legg</i>
Saanich Fusion	<i>Barrie Keefe</i>		

Regrets: *Cowichan Valley*

Attending as the Board:

Tim Satterford	<i>President</i>	Eric Erikson	<i>Treasurer</i>
Terry Hughes	<i>Director</i>	John Charlton	<i>Director</i>
Linda Pakos	<i>Director</i>		

Guest:

Tyler Black, Gorge
Cheryl Rothnie, Gorge

Other:

Karen Hood-Deshon *Executive Director LISA*
Andrew Latham *Head Coach LISA*

Recording Secretary:

Karen Thompson

Called to Order:

The meeting was called to order at 18:35hrs.

1. APPROVAL OF AGENDA

Motion: <i>To approve the Agenda by Juan de Fuca 2nd Bays</i>	Carried
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2. APPROVAL OF MINUTES OF PRESIDENTS MEETING

Motion: <i>To approve the Minutes of the President's Meeting #4, April 19th, 2016 by Lakehill 2nd Peninsula</i>	Carried
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3. NEW BUSINESS

TECHNICAL REPORT (AL)

- Head Coach Latham introduced Derek Trimmer of Bays who presented the draft Vancouver Island Premier League Proposal document
 - This proposal expands off the three zone proposal
 - All 10 clubs would have to cooperate to have this proposal succeed
 - Players would register at their home club
 - Concern is that a VIPL player would have a disconnect from their club
 - Player fee would be \$250 for their kit, \$225 VIPL fees which would go to Lower Island to pay central costs, and whatever their club fee is
 - A subcommittee is to be drawn
 - LISA will participate in the first meeting but the committee is to elect their own chair
 - LISA will be available as a reference for the subcommittee

Motion: *To create a subcommittee with representatives from all clubs by Saanich 2nd Lakehill*
Carried

- The presented document to be modified so that clubs will agree going forward
- The zone proposal should be phased in over a number of years (start with U14 only)
- Many thanks to Derek for all the work that he has done
- An additional Presidents Meeting could be requested before the next scheduled meeting
- This subcommittee could also help write the rule book
 - Which clubs would be partnered with which clubs
 - Would the registration money come back to the hosting club
- Teams will enter into the VIPL at U14, however could investigate starting at U13 if there is interest
- There will be no changes to the LISA VIPL teams for the 2016/2017 season

Motion: *As the VIPL currently exists, it is an unacceptable programing choice to continue. Therefore, the VIPL subcommittee must develop and present a new option for approval at the January President's meeting by Lakehill 2nd Bays*
Carried

- Coaching Certification
 - September 8th at Hampton, BC Soccer Technical Committee will be holding a meeting for all LISA technical directors
 - C Licence (replacing Pre B) Hampton Dec 17th, Jan 7th and 8th
 - Soccer for Life course was held in May, and Learn to Train was held earlier in August
 - Soccer for Life and Learn to Train courses will be held during the C Licence weekends
 - Josip Bratanovic and Ben Hooks are now BC Soccer facilitators

Notice to Reader

- LISA voted no to an annual Notice to Reader at the BC Soccer AGM
 - However it passed and so an annual Notice to Reader is now mandatory at minimum
 - Cost of the Notice to Reader will depend on how organized the books are
 - Rates could range between \$800 to \$2500
 - It is possible for club member who is an accountant to do the Notice to Reader
 - Best if the club person is not a member of the board and is a true volunteer

- Notice to Reader will be required at the club's next AGM in 2017

Master List of Play Dates

- Master List of Play Dates for 2016/2017 was distributed and discussed
 - Last weekend of play in December will be the December 10/11th weekend
 - Festival hosts are still required
 - Due to the number of school districts' spring break, there will be three weeks in March of no scheduled games (not the norm)

Office Report

- Pooling
 - U15 Gold Girls Prospect Lake/Saanich Fusion/Peninsula would like to pool to make a team
 - Number of players from these teams went to VIPL
- Cups and Tournaments - Island Invitational
 - Upper Island has changed from playing 11 aside at U13 to playing 8 aside
 - Upper Island has asked for the Island Invitational that both teams play 8 aside
 - District hosting the Island Invitational will decide how many aside the U13's will play
- U13 Retreat Line
 - At the BC Soccer AGM, LISA's motion to have the retreat line rule all season was approved for the full season including provincial competitions
- Return to Play Policy
 - LISA is currently working on a return to play policy for injured players returning to play
 - Has been some problems when a parent is saying their child is okay to play without doctor's permission
- Club self-declaration
 - All clubs are self-declaring teams for Gold, Silver, and Bronze
 - If teams have been placed into the wrong league they have until the end of the first round to get them moved
 - Lakehill asked if we could change the leagues to Gold, Silver A, and Silver B
 - Have changed names in the past and does not solve any issues of registering players
- U17/18 Gold teams will be combined this year for league play
- Team declarations info needed - Bays/Lakehill/Gorge: are you having a U13 Boys Gold team this year?
 - Lakehill/Gorge will be pooling this year for U13 Boys Gold
 - Head Coach to continue to finalize BC SPL rosters prior to VIPL assessments

Hosting Provincials

- Prospect Lake/Saanich Fusion/Lakehill have expressed an interest in jointly hosting the B Cup Provincials
 - Clubs are going to go back to their boards to discuss
 - Bid hosting package is due into BC Soccer by March, 2017
 - Clubs can host either the A or B Cup or leagues from either cup

Club Reports

- Salt Spring
 - Salt Spring fields are closed until Thanksgiving
 - Clubs are asked if it is possible to reverse their home and away games
 - Salt Spring has started an academy with 3 different age groups
- Gorge
 - By the end of September, Gorge Soccer Association should be out of debt
 - Mark Cottrell has been hired to assist Jamie Ackinclose
- Saanich Fusion
 - Fusion hopes to have lights on the turf field by the end of the year
- Lakehill
 - Lakehill would like LISA to request to have the same youth rule as the LIWSA to stop youth players from migrating to the adult league prior to the start of their U18 season
 - Minimum age would be U18
 - Maximum amount of players per team would be 2
 - Juan de Fuca supports Lakehill's request
 - Lakehill has started an academy
- Bays
 - Will be having an on-site meeting regarding the turf field at Oak Bay High School
 - Grass field directly beside the turf field is currently not set up for soccer use
 - Bays has 2100 hours of time on the turf field
 - Parking at the field will be an issue
 - Washrooms will be at the rec centre
- Juan de Fuca
 - Asked to confirm that each team with both genders must have a gender equivalent as a team official
 - Agrees with the request from Lakehill regarding U18 players going into the adult leagues
 - Has hired a new Minis Technical Director
- Sooke
 - Are working on getting the land for the turf field out of the ALR
 - Have set up a website for fundraising
 - Will be starting up a soccer academy
 - Sooke asked how to ensure that players register with their home club when pooling with another club
- Prospect Lake
 - Grand opening of the Prospect Lake Clubhouse is September 17th
- Peninsula
 - Peninsula is ready for the upcoming season

Adjourned: 8:31 by Lakehill

Action Items

1. LISA to draft an amendment to the constitution regarding the word audit and how often the presidents would like the books reviewed IN PROGRESS
2. LISA to continue working on Return to Play Policy DONE
3. Clubs to forward the name of their VIPL Subcommittee representative to LISA DONE
4. VIPL Subcommittee to meet to work on presented proposal to bring back to the January, 2017 President's Meeting for a final vote on whether to continue with the VIPL league or to disband the league IN PROGRESS
5. Requests for any team movement by be made by clubs to LISA by the end of their league's first round. DONE
6. LISA to discuss process to change a VISL constitution/rule regarding limiting youth players moving to the adult league during their U18 season DONE, CLUBS MUST TAKE FORWARD THROUGH THEIR ADULT TEAMS
7. Clubs have been asked to discuss with their boards the possibility of hosting either the A or B Cup Provincials
8. Bays to forward parking lot/washroom maps of the Oak Bay High School Turf field to LISA to distribute to clubs
9. LISA to follow up with Bays regarding a U13 Gold team DONE

VANCOUVER ISLAND PREMIER LEAGUE PROPOSAL

FINANCES AND OPERATIONS

INTRODUCTION:

The object of VIPL is to provide a Tier 2 League for Vancouver Island, consistent with the organization and LTPD models of the CSA and BCSA. VIPL is organized cooperatively by UISA and LISA, and is recognized and supported by BC Soccer. For Lower Island, VIPL was implemented based on direction of its members.

Following direction from the Presidents Committee, LISA has prepared and distributed (June newsletter) a proposal for reconfiguring VIPL teams in Lower Island. The Proposal is aimed at addressing a wide range of concerns, and dissatisfaction among the Clubs.

The Proposal is based on a 3-zone model for VIPL teams for LISA. It contains the framework and principles for governance (structure and purpose of several Committees), team formation, and financing. Under the Proposal, teams would be organized centrally, facilitated by LISA. Players would be members of, and pay fees to, their home Club; and some operating resources would be provided by the Clubs. There would be a separate additional VIPL fee paid by players to LISA, to cover direct VIPL costs.

The Proposal, as distributed, was accepted by the Presidents Committee as a basis of moving forward. The next step is to define, in more detail, the financial and operational considerations for the proposed reconfiguration, which is the purpose of this document. NOTE: the idea of a transition to phase-in divisions to the new VIPL organization is not accounted for here.

KEY PRINCIPLE:

For the purpose of the VIPL operations, the most important principle in the Proposal is that the operational resources provided by the Clubs should be roughly in proportion to the numbers of players that come from each Club. This is a principle of Fairness, and ensuring that VIPL does not undermine the financial base of a particular Club.

This Principle will be met by determining, at the beginning of each season, the distribution of players from the different Clubs. That distribution will be used as the guide for assignment of operational resource responsibilities for that season.

NUMBER & DISTRIBUTION OF PLAYERS:

The number of VIPL players that come from each Club cannot be accurately anticipated in advance. However, it is useful to take a look at some information to see how the distribution might work.

HOW MANY VIPL PLAYERS WILL THERE BE?

- 16 players per Team.

- 8 Divisions (Boys and Girls U14, U15, U16, U18).
- 3 Teams from Lower Island in each Division.

Total Players: $16 \times 8 \times 3 = 384$ [48 Players per Division]

HOW MANY VIPL PLAYERS FROM EACH CLUB?

The exact number of players from each Club will vary between divisions, and from year to year. That is why the each season will need to be looked at based on the distribution of the VIPL players selected.

The following Table shows the percentage of all Lower Island U13-U18 players that came from each Club last season. [NOTE: this excludes BCSPL players, who are not registered with their home Clubs].

TABLE 1: 2015-16 Distribution of Registered Youth Players

CLUB	TOTAL No. Of Players U13-U18	% of Total LISA Players by Club
Bays	500	18.5%
Cowichan	409	15.1%
Saanich	369	13.6%
Juan de Fuca	358	13.2%
Gorge	320	11.8%
Lakehill	212	7.8%
Peninsula	170	6.3%
Sooke	137	5.0%
Prospect Lake	132	4.9%
Salt Spring	102	3.8%
Total	2709	100%

If the distribution of VIPL players matched the Club registrations in 2015-16, then the number of VIPL players from each Club would be as follows:

TABLE 2: VIPL Players based on 2015-16 Distribution of Registered Players

CLUB	% of Total LISA Players by Club	No. of VIPL Players by Club
Bays	18.5%	71
Cowichan	15.1%	58
Saanich	13.6%	53
Juan de Fuca	13.2%	51
Gorge	11.8%	45

Lakehill	7.8%	30
Peninsula	6.3%	24
Sooke	5.0%	19
Prospect Lake	4.9%	19
Salt Spring	3.8%	14
Total	100%	384

LISA does not have the actual numbers for last season's VIPL players from each Club. However there would likely be some variation from the above numbers, mainly because not all Clubs entered teams in all divisions, and the inconsistencies of teams with pooling and transfers.

This is not the distribution that would be used for a specific season – that would be based on the actual distribution of players as known after team selection. But this %age breakdown can be used as starting point to think about the distribution of operational resources provided by the Clubs to support VIPL.

RESPONSIBILITY FOR OPERATIONAL RESOURCES - OVERVIEW:

The operational resources required for VIPL are listed on the following Table, identifying the division of responsibility between VIPL (as facilitated by LISA) and the Clubs (collectively):

Table 3: Overview Of Club vs VIPL Responsibilities

OPERATIONAL ITEM	RESPONSIBILITY		NOTES
	CLUB	VIPL	
Overall VIPL Schedule		✓	LISA and UISA develop Schedule for season.
Fields: Games	✓		Clubs provide fields and game officials on basis of pre-agreed schedule.
Fields: Practices	✓		
Referees + AR's	✓		
Coaches	✓	✓	Coaches come from Clubs, but Coach honorarium comes from VIPL.
Team Equipment: <ul style="list-style-type: none"> • Game balls • Practice balls • Cones+Pinnies 	✓		Clubs 'loan' equipment to VIPL teams for the season.
Team Game Kit: <ul style="list-style-type: none"> • Jerseys • Shorts / socks 		✓	Loaned to players for the season (or purchased by players - socks, eg)
Player Training Kit		✓	Possibly VIPL, or individual player, responsibility.
Coach Kit		✓	As needed.
Administration		✓	If any fee is to be charged.
BC Soccer Player Fee	✓		No change from current situation.
Club Team Fee		✓	\$75 per team? To be confirmed.

More detail on each of these Operational Items is given in the following section.

RESPONSIBILITY FOR OPERATIONAL RESOURCES - DETAILS:

OVERALL SCHEDULE:

LISA and UISA will develop the complete schedule for the season:

- (Assume) 3 teams from LI + 2 from UI in each Division.
- (Assume) 4 complete rounds of play:
 - 16 games per team per season (8 Home, 8 Away).
- Game days / times are pre-set (as per current VIPL).
- Maximum no. of Home games for LI teams per weekend:
 - 2 per Division / 16 per weekend
 - not accounting for doubleheaders.
- For season, Total number of Home games = 192.

In developing the schedule, the LI Home games can be spread evenly from weekend to weekend.

FIELDS: GAMES:

Once the overall schedule is completed, all Home games for Lower Island teams will be assigned a 'host' Club. This will be done on the basis of the %age distribution of players from Clubs as selected for the season. It may also be done on a Division basis: eg Gorge will host all Home games for BU16 division.

For background, it is useful to look at the total number of VIPL games last season, with the numbers taken from the VIPL website schedule:

Table 4: 2015-16 Season: VIPL Game Fields

CLUB	VIPL GAMES HOSTED: 2015-16	% OF TOTAL GAMES
Bays	27	10%
Cowichan	36	14%
Saanich	84	32%
Juan de Fuca	41	15%
Gorge	45	17%
Lakehill	25	9%
Peninsula	8	3%
Sooke	0	-
Prospect Lake	0	-
Salt Spring	0	-
Total	266	100%

NOTES: Includes turf and grass fields; some divisions had more than 3 LI teams; Saanich had 2 teams in U18; Some Clubs did not have teams in all divisions.

In total, there will be 192 Home games to assign to specific Clubs. The following Table shows distribution of the 192 games based on the %age of registered players shown in Table 1.

Table 5: Potential Distribution of Fields for Home Games

CLUB	%AGE of Players by CLUB	Distributed by: %age
Bays	18.5	35
Cowichan	15.1	29
Saanich	13.6	26
Juan de Fuca	13.2	25
Gorge	11.8	23
Lakehill	7.8	15
Peninsula	6.3	12
Sooke	5.0	10
Prospect Lake	4.9	10
Salt Spring	3.8	7
Total	100	192

Again, the actual numbers of games assigned to Clubs would be recalculated once the distribution of selected players is known.

There is a (policy) question as to whether VIPL games should always be played on turf fields. If it is decided that all VIPL games should be on turf, then the games assigned to those Clubs without turf will need to be reassigned to Clubs that do.

This would have the implication of increasing the financial burden on those Clubs that host the additional games disproportionate to the distribution of players. A mechanism would be designed to address this.

GAME OFFICIALS:

The Club assigned to provide the field for each Home game will also provide the game officials. Fees will be paid by the Clubs, based on their own fee structure.

The VIPL Oversight & Policy Committee may establish required levels of qualification for VIPL games, and/or determine a list of referees nominated by the Clubs.

FIELDS: PRACTICES:

Likely the easiest approach will be for each LI team to be assigned a 'host' Club for the purpose of providing practices fields. Assumed that only turf fields will be assigned for practices.

EQUIPMENT:

Same as for practice fields.

COACHES:

It is expected that Club coaches will be used for VIPL teams. Likely the Clubs will provide the names of potential coaches to the VIPL Technical Operations Committee who will select & assign coaches to teams.

An honorarium of \$2,400 for VIPL coaches is proposed, to be paid by the VIPL.

The VIPL Oversight & Policy Committee may establish required levels of qualification for VIPL

GAME & PLAYER KIT:

Game jerseys will be provided / paid for by the VIPL. Different jerseys will be required for each of the 3 zones (8 teams per zone). Design of the jerseys can perhaps reflect the Clubs within each zone, through colours and/or logo.

Jerseys will be loaned to players for the season. A deposit could be considered as a requirement.

Jerseys can be expected to last several years – suggested 3 years. VIPL fees can be structured to recover the up-front cost over that 3-year period. The up-front costs could possibly be paid by LISA (subject to LISA approval), and recovered over the 3 years.

Game shorts & socks are suggested to be provided by VIPL – would be retained by players.

Player training kit (training shirt, jacket, bag, etc.) as determined, can be provided through LISA, but would be paid for by players (over and above the base VIPL fee). Estimated cost of \$225 per player.

COACH KIT:

To the extent that kit is required for coaches, it would be paid by VIPL.

ADMINISTRATION:

LISA will necessarily be providing some administrative services in its role as facilitator of the VIPL on behalf of the Clubs. For example, LISA would manage a player database, organize assessments, host meetings, etc.

LISA will need to consider the extent of these services and of some cost-recovery. Any administration costs paid to LISA will be paid by VIPL.

BC SOCCER PLAYER FEE:

As with the current VIPL, each Club will remit the LISA / BCSA player fees for VIPL players, since they will be registered individually with the Clubs.

CLUB TEAM FEE:

To Be Determined - \$75 per team?

VIPL BUDGET AND FEES:

Based on the above, the following (estimated) costs are directly attributable to VIPL:

Table 6: Basic Draft Budget: VIPL Cost Responsibilities

ITEM	UNIT COST (\$)	NUMBER	TOTAL (\$)	COMMENT
Coach Honorarium	2,400	24 (1 per team)	57,600	
Game Jerseys	70	384 (1 per player)	8,960	Per year for 3 years.
Game Shorts / Socks	25	384 (1 per player)	9,600	
Coach Kit	420	24 (1 per team)	10,080	As needed.
Administration	For Season		5,000	Arbitrary estimate.
Club Team Fee	75	24	1,800	? To be confirmed.
TOTAL			93,040	

For the 384 players, this calculates to \$242.29 per player.

VIPL Player Fee: \$250.00

Additional player cost: Player kit: \$225

Player also registers / pays registration fee to home Club.