



# APPROVED

**THE NINTH MEETING OF THE 2015/2016 BOARD OF DIRECTORS**  
of the Lower Island Soccer Association (LISA) was held at 19:00 hours on:  
9 February 2016  
Lower Island Soccer Association Office  
ESQUIMALT, BC

**Present:**

Tim Satterford	<i>President</i>	Tara Kennedy	<i>Director</i>
Bob Nex	<i>Vice President</i>	Terry Hughes	<i>Director</i>
Linda Pakos	<i>Director</i>	John Charlton	<i>Director</i>
Andrew Latham	<i>Head Coach</i>	Karen Hood-Deshon	<i>Executive Director</i>

**Regrets:**

Ray Carfantan	<i>Director</i>	John Kilbank	<i>Director</i>
Scott Farquhar	<i>Secretary</i>	Eric Erikson	<i>Treasurer</i>

**Recording Secretary:** Karen Thompson

The meeting was called to order at 19:06 hrs.

**1. ROLL CALL & APPROVAL OF AGENDA:**

**Motion:** To adopt the Agenda by L Pakos, 2<sup>nd</sup> T Hughes *Carried*

**2. Approval of the Board Meeting Minutes**

**Motion:** To approve the minutes of Board meeting #8 by T Kennedy 2<sup>nd</sup> L Pakos *Carried*

**Meeting #8**

**ACTION ITEMS**

#1

- Executive Director Hood-Deshon to follow up with Highlanders money owed via the court system
  - The 90 day waiting period is over and the office has not heard back from the Highlanders

#2

- Scholarship forms to be revised by the end of February
  - Scholarship forms are being revised and will be ready shortly

#3

- Constitution amendment needs to be written up to change the wording regarding the annual audit
  - Vice President Nex said that the February 2016 Constitution meeting was cancelled

#7

- Executive Director Hood-Deshon to liaise with BC Soccer and Lakehill regarding incomplete database of U6 players
  - The office has received Lakehill's U6 database



## NEW BUSINESS

### Technical Report (AL)

- Andrew attended the in-club learning facilitator workshops session in the North Shore on Sunday
  - Many clubs had individuals in attendance but not all
  - Therefore most clubs will now be able to instruct Active Start and Fundamentals in house
    - LISA will have to monitor the clubs to make sure that they have a minimum number of participants in attendance as BC Soccer will be paying the instructor and LISA will be invoiced for the participants
- She Kicks starts Feb 10<sup>th</sup> - 16 – 17 participants, majority from the BC SPL and a few from the clubs
- Currently there are no Learn to Train or Soccer for Life courses scheduled yet for the 2016/2017 season
- VIPL
  - A new proposal is being developed to present to the presidents
    - Meeting was held last week with Lakehill, Bays, and Juan de Fuca in attendance
    - Would like to phase in teams starting with U14 teams allowing the current teams to phase out
      - Ontario has done the phase in one year and at time and it has worked well for them
    - Once board has approved the final draft of the proposal it will be sent out to presidents
    - There would be 3 Lower Island teams and 2 Upper Island teams
    - Would like to have both a technical and management committee to oversee VIPL
    - Need a vote of 50% plus one for VIPL to change
- Andrew recommended that seeding discontinue, club technical director would then place teams into the correct division
  - LISA would still have the rights to move teams both up and down if required
  - Felt the engagement was not taken up by the clubs this year (as a whole) at the appropriate opportunities and that is key to success

### Office Update (KHD)

- Grandparent status to the Lakehill player to be granted as per the current LISA rules
- Chapter 4 document was reviewed

<b>Motion:</b> To approve the changes to Chapter 4 as presented by B Nex, 2 <sup>nd</sup> J Charlton Carried
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- Board Terms of Reference document was reviewed with one minor change discussed.

<b>Motion:</b> To approve the amended Board Terms of Reference by T Hughes, 2 <sup>nd</sup> B Nex Carried
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- BC Soccer will be sending out a representative to each club to discuss the new BC Soccer Club Charter



- BC Soccer has hired LISA's head coach Andrew Latham as a Club Charter Lead to attend to the Island
  - Board believe that this would be a win-win situation and trust Andrew to manage his time accordingly
  - Head Coach Latham signed an updated Conflict of Interest Disclosure
- Final invoices will be forwarded to the clubs by the end of the month
- BC SPL starts games on the February 20/21<sup>st</sup> weekend
- Saanich Fusion has requested a uniform colour change
  - Photo of jersey and colour must be sent to all clubs for approval
- BC Soccer Associate Membership Applications/Policies
  - Associate Membership for Western Canada Rush (Upper Island) was discussed
    - Upper Island has a policy that the club area involved must agree to the Association Membership prior to the Upper Island signing it
  - Associate Membership for Oak Bay Football Club was discussed
  - Associate Membership for Riley O'Neill was discussed

**Motion:** To sign the Associate Membership for Riley O'Neill by B Nex, 2<sup>nd</sup> J Charlton

Carried

### Recap of President's Meeting

- VIPL was the principal subject of the meeting
  - The motion of to dissolve the VIPL came to a 6 – 4 vote, however it was very close to 5 – 5
  - If the presidents' vote comes down to a tie, it remains as the status quo
    - It is up to the presidents to break the tie, not LISA
- Budget was discussed
  - LISA will be asking for a \$2 increase in fees for the 2016/2017 season as discussed at the 2015/2016 AGM

### Awards and Scholarships

- BC Soccer Scholarships are due at the end of March
  - Will be promoting both the BC Soccer and the LISA scholarships starting this weekend at the LISA Cup Tournament
- BC Soccer Awards
  - John Kilbank has been asked to nominate a referee of the year
  - Andrew has been asked to nominate a coach and a player of the year
  - A number of names were put forth for both the Award of Merit and the Administration Award
    - LISA to ask the clubs if they would like to nominate anyone



### **Website re Standings program**

- LISA office is inundated with calls at the beginning of the season for the standings
  - LISA would like to have control over that portion of our website to update standings as soon as possible
  - What program does EA Sports use?
  - Could we investigate in the off-season to improve the standings or own the program ourselves

### **Other Business**

- LISA Cup schedule – invitation to all board members to attend and assist in the medal/trophy presentation
- Individuals who are applying as an Associate Member for BC Soccer need to get their information to the signing authorities in a timely manner.
  - Next BC Soccer meeting will be in March
- Upcoming election of board members was discussed

**ADJOURNED: 8:51**

### **ACTION ITEMS**

1. ED Hood-Deshon to follow up with Highlanders money owed via the court system IN PROGRESS
2. Scholarship forms to be revised by the end of February DONE
3. Constitution amendment needs to be written up to change the wording regarding the annual audit – WAITING TO SEE THE WORDING FOR BC SOCCER'S AMENDMENT REGARDING FINANCIAL REVIEW OF THE FINANCES TO COINCIDE
4. Form for Grandparent status to be revised DONE
5. Board Terms of Reference to be revised as discussed DONE
6. Executive Director to contact clubs regarding Saanich Fusion jersey colour change IN PROGRESS
7. LISA office to contact schools regarding new LISA scholarship application forms
8. Director Hughes to find out who we can officially complain to about the state of Topaz Park DONE
9. Executive Director to prepare the final 2015/2016 club invoices DONE
10. Executive Director to discuss standings program with Soccer Registrar in the off-season.