



APPROVED

THE NINTH MEETING OF THE 2016/2017 BOARD OF DIRECTORS
of the Lower Island Soccer Association (LISA) was held at 19:00 hours on:
21 February 2017
Lower Island Soccer Association Office
ESQUIMALT, BC

Present:

Tim Satterford	<i>President</i>	Scott Farquhar	<i>Secretary</i>
Tara Kennedy	<i>Director</i>	Linda Pakos	<i>Director</i>
Bob Nex	<i>Vice President</i>	Terry Hughes	<i>Director</i>
John Charlton	<i>Director</i>	Eric Erikson	<i>Treasurer</i>
Andrew Latham	<i>Head Coach</i>	Karen Hood-Deshon	<i>Executive Director</i>

Regrets:

John Kilbank	<i>Director</i>	Cheryl Rothnie	<i>Director</i>
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Recording Secretary: Karen Hood-Deshon

The meeting was called to order at 19:07 hrs.

1. ROLL CALL & APPROVAL OF AGENDA:

Motion: To adopt the Agenda by E. Erikson, 2 nd L Pakos	<i>Carried</i>
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2. Approval of the Board Meeting Minutes

Motion: To approve the January 2017 Board Meeting Minutes by S Farquhar, 2 nd T Hughes	<i>Carried</i>
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ACTION ITEM

- 4. Executive Director to contact Presidents, specifically Saanich area clubs, about the possibility of them hosting either the A or B Cup IN PROGRESS
 - Attempting to convince clubs to collectively bid but there are challenges as some clubs don't want to do it
- 11. Executive Director to investigate why BC Soccer is sending a UISA Nanaimo based Referee Mentor down to Duncan to mentor LISA Cowichan's referees IN PROGRESS
 - ED Hood-Deshon sent email to BC Soccer, currently playing phone tag

NEW BUSINESS

Office Report (KHD)

- Season Update
 - LISA Cup completed up next is:
 - B Cup Finals – some age groups on time others not, if UISA or LISA not ready they will be played on the advertised make-up dates (April 8/9)
 - U12 Festival March 4/5 – Juan de Fuca hosting at the grass fields
 - District Cup April 8/9 – Lakehill hosting at Braefoot
 - Island Invitational April 29/30 – Cowichan hosting



- Board members were invited to attend and many accepted
 - May 9th – provincial election night, will keep board meeting on that day
- Ad for District Cup (VISL)
 - Board did not have an issue with the inclusion of the VISL ad that will include their League Title Sponsor
- U11 Tiering Update
 - The TD's held a meeting and are working towards implementing tiering at U11 next season
 - Key to the implementation of a U11 tiered league is that multiple clubs must enter otherwise there will not be enough to compete
 - TD's will continue to discuss as assessments are completed
- LISA AGM
 - Through the new BC Soccer CRM program we are required to upload our AGM date and we can elect to invite a BC Soccer board member to come and present at our AGM
 - The board would like to take advantage of this offer and have BC Soccer's presence at the LISA AGM
 - LISA Board members up for nominations are Tim, Bob, Scott, Terry, John K and Cheryl
- Budget
 - Invoices to the clubs have gone out this week
 - Registration numbers are good, extremely close to budget forecast

TECHNICAL REPORT (AL)

- BCSPL
 - Season starts this weekend, our teams have a bye and will begin their season on the March 4/5 weekend
 - Intake meeting for 2005 this week included BC Soccer staff and there was a good turn out
 - Currently 74 boys and 63 girls are registered, these numbers are expected to go up a bit more before assessments begin this weekend
 - Coaches for 2005's were announced, they are Steph Steiner and Lyle Eggen for girls and Riley O'Neill and Peter Sydenham for boys
 - The 1999 boys recently had a good result in Jackson Cup and Head Coach Latham acknowledged the great work of Coach Dave Ravenhill
- VIPL
 - We have recently sent out VIPL Update information and FAQ's to all clubs
 - Assessments have been announced for 2004s (next year's U14s)
 - 27 boys and 32 girls are registered
 - These numbers need to continue to grow so that we can reach 48 players for the division
 - Clubs are continuing to send out the message as will LISA
 - Need to continue to monitor the numbers
 - Only two coach nominations have been received
- Recognition
 - Special thanks and appreciation to club personnel TD's Joshua Hart (Lakehill) and Jo Bratanovic (Sooke and SSI) as well as Presidents Dave



Johnson (JdF) and Laura Lockhart (Sooke) for supporting their teams at LISA Cup

- Special thanks and appreciation to BC Soccer President Kjeld Brodsgaard for attending and helping with presentations at the LISA Cup
- Coaching Certification
 - BC Soccer has changed the way they bill for courses
 - This has resulted in an unexpected surplus in the coaching certification budget
 - Head Coach Latham to investigate the possibility of holding another Soccer for Life course targeted to this year's U12 coaches as well as a FUNdamentals course in Cowichan
 - Head Coach Latham to investigate the International Coaching School courses at PISE
 - Board members requested information on the team that did not meet the requirements of BC Soccer coach certification
 - The under certified head coach was removed from the team and was replaced with a certified head coach
- 2003 Girls
 - Decision is to keep the 2003 team
 - Some players invited to training have accepted spaces on the team
 - The result of adding more players is that some of the original team members will be released
 - Head Coach Latham advised the board that he may need some support with released families

LISA and BC SOCCER AWARDS

- BC Soccer Award nominations were discussed
 - Nominations for BC Soccer Awards to be discussed again at the March meeting
 - Nominations must be into BC Soccer by March 31st
- Bill Keserich Senior was recently the recipient of the Cowichan Sport Hero Award

WEBSITE

- We have had some major challenges with the website lately
 - The company that built our website and provides our hosting is going out of business
 - At the same time we have had challenges with our Discipline Database, we were not receiving all the information and so in working with the old company it has stopped working entirely and LISA refs are currently using VISRA's site to report games and discipline
 - The temporary fixes have come with assistance from Tiberio de Frias and John Kilbank is also helping get us ready for the old company to stop providing all service on March 1st
- The timing of website challenges is actually okay such that we were already working on getting a new website and website host
- Board reviewed Scribe Graphic's contract with specific assistance from Director Farquhar and did not have any concerns



RISK MANAGEMENT

- We recently had an “electronic break-in” on a LISA Office computer that was unsuccessful, will take it as an opportunity to remind clubs about due diligence for electronic file protection.
- Director Charlton investigated taking a CPR course, signed up at Oak Bay Fire Department where it is free, other interested board are invited to attend and if many attend will suggest making a donation to the Oak Bay Fire Department.
- Discussed a recent risk management issue regarding use of social media that may come as an official complaint to the LISA Office. If it does, we are comfortable that the staff and teams involved can reach a satisfactory resolution for the concern by following the dispute resolution policy in our Rules and Regulations Chapter 10.
- LISA Risk Registry has been useful and updated a few times this year.

BC SOCIETY ACT

- Executive Director Hood-Deshon attended a Societies Act Changes workshop today that was put on by Volunteer Victoria
 - Bob Nex, Scott Farquhar and Tara Kennedy volunteered to be on a sub-committee regarding the transition process for the new Societies Act and will report back next meeting

Other:

- We have a protest at VIPL, which will follow VIPL protest protocol
- Scholarship committee was confirmed for this year (John Charlton, Terry Hughes, and Tara Kennedy)
- It was noted the website has outdated board member information
- Games board members may be interested in attending this weekend were discussed

Adjourned 8:51

ACTION ITEMS

1. Executive Director and Secretary Farquhar to draw up contract between LISA and Scribe Graphics Inc IN PROGRESS
2. Director Kilbank to bring a Youth Referee of the Year nominee to the March Board Meeting DONE
3. Office to create a survey for Wave players as they age out of the program (June)
4. Executive Director to investigate why BC Soccer is sending a UISA Nanaimo based Referee Mentor down to Duncan to mentor LISA Cowichan’s referees IN PROGRESS
5. Executive Director to complete necessary BC Soccer requirements notifying them of LISA AGM and invitation to BC Soccer board member
6. Executive Director to ensure most up-to-date information regarding VIPL is in the LISA newsletter going out this month DONE
7. Executive Director to invite BC Soccer President to District Cup DONE
8. Executive Director to ensure the new website will be hosted in Canada DONE
9. Head Coach Latham to advise ED Hood-Deshon if he needs specific support with 2003 BC SPL released players DONE
10. Executive Director to bring BC Soccer Awards criteria to next board meeting DONE
11. Head Coach Latham will investigate a possible new board member
12. Director Farquhar to find the member-funded society information sheet DONE
13. Executive Director to update board member information on LISA website DONE