



# APPROVED

**THE NINETH MEETING OF THE 2018/2019 BOARD OF DIRECTORS**  
of the Lower Island Soccer Association (LISA) was held at 19:00 hours on:  
February 19th, 2019  
Lower Island Soccer Association Office  
ESQUIMALT, BC

**Present:**

Scott Farquhar	Secretary	John Kilbank	<i>Director</i>
Linda Pakos	<i>Director</i>	Tara Kennedy	<i>Director</i>
Terry Hughes	<i>Director</i>	Andrew Latham	<i>Head Coach</i>
Karen Hood-Deshon	<i>Executive Director</i>		

**Regrets:**

Tim Satterford	<i>President</i>	Cheryl Rothnie	<i>Director</i>
Eric Erikson	<i>Treasurer</i>	Josh Simpson	<i>Director</i>
Bob Nex	<i>Vice President</i>		

**Recording Secretary:** Karen Thompson

The meeting was called to order at 19:05 hrs.

**1. ROLL CALL & APPROVAL OF AGENDA:**

***On a Motion duly made, Seconded and Carried it was resolved to adopt the Agenda***

**2. Approval of the Board Meeting Minutes**

The minutes edited by board members were reviewed and updates on the action items outlined.

***On a Motion duly made, Seconded and Carried it was resolved to approve the minutes of January 8th, 2019***

**NEW BUSINESS**

**TECHNICAL REPORT**

- BCSPL
  - Parents' intake meeting has been rescheduled for February 20<sup>th</sup>, 2019 at PISE
    - BCSPL intake assessments will start on February 24<sup>th</sup>, 2019
  - Representatives from Canada Soccer came to the office on February 14<sup>th</sup> to discuss the Wave's application for the National Youth License
    - Canada Soccer were mostly interested in how LISA is working with Pacific FC
    - Action items required by Canada Soccer by April 30<sup>th</sup>, 2019 have been completed
      - Next action items required in the fall



- Canada Soccer will be back in Victoria for a meeting between March 17<sup>th</sup> and March 24<sup>th</sup> and would like to include Pacific FC in a meeting during that time
- Coaching courses
  - One held at Peninsula recently
  - Two upcoming courses will be held at UVic in March
  - Five lower island coaches will be attending the Technical Director's Diploma course
  - LISA will pay \$300 to the coaches to help cover the cost of this course from the coaching certification budget
- Newspaper article on the new Victoria EPIC Women's Premier Soccer League was discussed
- Head Coach working with Sooke Soccer Club
  - Sooke Soccer Club is trying to get their registration numbers up to at least 500 players
    - Peninsula FC are also looking at ways to increase their registration numbers

## OFFICE REPORT

- Financial Review
  - LISA has achieved the same number of players as were registered for the 2017/2018 season
    - The split as previously discussed is increasing in the younger aged players but decreasing in the older players
    - There are still a few new registrations expected which help with the forecasted registration numbers from this season's budget
  - There will be a LISA per player registration fee increase for next season - will be presented again to presidents in April
- President's VIPL update
  - The Presidents met earlier in the month
    - LISA has been advised to expect a statement for distribution after February 26<sup>th</sup> - expectation is it will include status quo for VIPL with LISA tweaks
- Creation of AD Hoc Constitution and Bylaws Committee
  - Constitution and Bylaws Ad Hoc Committee Terms of Reference were reviewed
    - Board members asked that in item 3 "LISA" be named as "the Board"

***On a Motion duly made, Seconded and Carried it was resolved to approve the LISA Constitution and Bylaws Ad Hoc Committee of Howard McElderry, Bays, Chair, Dave Johnson, JdF, Barrie Keefe, SFFC, Jeremy Mannall-Fretwell, LSA, and Aaron Walker-Duncan, GSA***

***On a Motion duly made, Seconded and Carried it was resolved to approve the amended Constitution and Bylaws Ad Hoc Committee Terms of Reference***

- Committee recommendations must be finalized before the end of March in order for their recommendations to be submitted in time for the LISA AGM scheduled for May 21, 2019
  - Awaiting a request for the ad hoc committee to request time at upcoming board meeting(s)



- Game Time Changes Proposal was discussed and ideas shared
  - Proposal currently with Lakehill president to see how much time and resources presidents would like to spend on it
- LISA/VISL Discipline Committee
  - The joint LISA/VISL Discipline Committee was discussed
    - Some members of the current committee have mentioned that they may wish to step down from the committee
      - Executive Director to meet with the current chair to review and seek feedback on process and structure for the future
- LISA and Wave newsletters will be coming out this week for board's approval

### **CURRENT PLAN FOR RESCHEDULING**

- Weekly rescheduling is happening again this weekend
  - B Cup and District Cup games must take priority over all other games
  - LISA Cup will hopefully be held this weekend at PISE - fields conditions are not looking good
  - District Cup will be held in Sooke on April 6/7<sup>th</sup> as well at the Island Invitational which will be held at UVIC and co-hosted by Bays United
    - Board members are needed at both events to help hand out awards as we will have to split the staff between the events
  - U13 Full field festival will be held on March 9<sup>th</sup> and 10<sup>th</sup>
    - Due to weather conditions, the U13 teams have been unable to practice and/or play any full field games yet as part of this year's exhibition series which will make discussions for the length of time to offer the exhibition series next year challenging
  - Leading into the weekend and post-weekend Executive Director may seek board advice if key games are not played

### **AWARD NOMINATIONS AND SCHOLARSHIPS**

- Possible nominations for Coach, Player, Executive, and Youth Referee were discussed
- BC Soccer Scholarships are due at the end of March, will include in newsletter
- LISA Scholarship applications are due at the end of April
  - LISA Scholarship committee members are Terry Hughes, Tara Kennedy, and Scott Farquhar

### **OTHER BUSINESS**

- Possible risk management issue was discussed
- Director Kilbank is currently working on referee schedules for this week's B Cup games and LISA games
  - Mentors included
- District Cup and Island Invitational Championship, which is being held on the same day, will be a scheduling challenge
  - If games don't get played this weekend things could get worse as that is the same weekend as the final back-up weekend to finalize Coastal Cup representatives and could include the same teams at multiple events

**Adjourned: 8:27**



## **ACTION ITEMS:**

1. Director Kilbank to add Josh Simpson to the website as a director IN PROGRESS
2. Directors are asked to think about who to nominate for both BC Soccer and LISA awards prior to the next meeting
3. Board members are being asked to attend both the LISA Cup and U13 Full Field Festival DONE
4. Executive Director to amend Constitution and Bylaws Committee Terms of Reference and communicate approvals to the Ad Hoc Committee DONE
5. Executive Director to meet with Discipline Chair to review youth discipline committee process and structure for feedback on potential improvements DONE