



APPROVED

THE EIGHTH MEETING OF THE 2015/2016 BOARD OF DIRECTORS
of the Lower Island Soccer Association (LISA) was held at 19:00 hours on:
12 January 2016
Lower Island Soccer Association Office
ESQUIMALT, BC

Present:

Tim Satterford	<i>President</i>	Tara Kennedy	<i>Director</i>
Bob Nex	<i>Vice President</i>	Terry Hughes	<i>Director</i>
John Kilbank	<i>Director</i>	Linda Pakos	<i>Director</i>
Scott Farquhar	<i>Secretary</i>	Eric Erikson	<i>Treasurer</i>
Andrew Latham	<i>Head Coach</i>	Karen Hood-Deshon	<i>Executive Director</i>

Regrets:

Ray Carfantan	<i>Director</i>	John Charlton	<i>Director</i>
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Recording Secretary: Karen Thompson

The meeting was called to order at 19:10 hrs.

1. ROLL CALL & APPROVAL OF AGENDA:

Motion: To adopt the Agenda by T Kennedy, 2nd L Pakos *Carried*

2. Approval of the Board Meeting Minutes

Motion: To approve the minutes of Board meeting #7 by S Farquhar, 2nd B Nex *Carried*

Meeting #7

ACTION ITEM #17

- Executive Director to follow up with Lakehill problem rosters
 - LISA has heard from BC Soccer
 - BC Soccer has requested that Lakehill send in player information for their U6 teams
 - Lakehill President has responded to BC Soccer that he will take this decision back to his board and be in touch

NEW BUSINESS

Technical Report (AL)

- International Coaching courses
 - LISA to ask clubs to send 2 members of the club to both the Conflict Management and Effective Leading Courses
- Soccer for Life courses for the 2015/2016 season are now complete with 47 participants in the most recent course
 - One Cowichan gold team was withdrawn from B Cup competition for lack of coach certification
- She Kicks is tentatively being set for April



- VIPL

Motion: *To go in camera by B Nex, 2nd T Hughes* *Carried*

Motion: *To come out of camera by T Kennedy, 2nd J Kilbank* *Carried*

- Discussions of the VIPL committee will be presented at the January President's Meeting

Office Update (KHD)

- Roster check status
 - Lakehill Team 1 needs two fixes to be solved
 - Recommend accepting the received release
 - Sibling grandparent request was discussed and denied
 - This player could be a release if the home club agrees
 - Lakehill Team 2 needs one fix to be solved
 - Recommend accepting the received release
 - Lakehill president suggested he would contact the U12 and U13 divisions and advise them of boundary status and encourage them to sign up at their home club next season so that there won't be similar problem in future; board agreed this is required

Motion: *To release BU13 player from Saanich Fusion and BU13 player from Prospect Lake and place on Lakehill teams by T Hughes, 2nd S Farquhar* *Carried*

- In future there will be no further allowances for sibling grandparent status; to be brought to the presidents next week for explanation
- Chapter 2 changes were presented

Motion: *To accept the changes to Chapter 2 as presented by S Farquhar, 2nd L Pakos* *Carried*

- Chapter 4 changes were presented
 - Revisions to Chapter 4 will be discussed again at the February board meeting
- Associate Membership Applications
 - Oak Bay FC
 - Has been asked to go back to Bays United for their approval
 - Coaches are qualified
 - This is a not for profit business
 - Futsal group is Steph Steiner, Jamie Ackinclose, and Dom Butcher. They are working on their application, not ready to submit yet
 - With their help LISA held a fun futsal festival in December in conjunction with BC Soccer
 - LISA should receive some money/equipment for this venture



- Note Upper Island requires two of their clubs to provide a signature of permission before the district will sign an associate membership application
- Newsletter
 - Recommended changes to Cup Play 101 were discussed, ready to send out

Risk Registry

- The risk document was reviewed
 - Changes to the document order (to match the category order) were discussed and will be implemented
 - Document to be reviewed on a regular basis by ED and RMO

Controls Review

- Summary of Recommendations
 - This document will be presented at the January President's Meeting
 - Some of the KPMG recommendations have already been implemented with the balance to be completed by April 12th
- Board Terms of Reference
 - Personal expenses incurred by board members while doing board business was discussed and clarified
 - Changes will be updated and brought back to the next meeting

BC Soccer Discipline System

- BC Soccer would like LISA to commence using the BC Soccer Discipline System
 - Board decision is to remain using current system until the end of the 2015/2016 season

Budget

- The proposed 2016-2017 budget was presented to the board and discussed
 - The KPMG controls review cost \$6,300
 - Presidents to be consulted on how often they would like a review, (must be within the BC Soccer constitution) and how they would like the accounting to be shown in the budget
 - Transfer fee revenue has come down since last year mainly due to increase in pooled teams; discussed potential ways to combat this issue
- Registration fee charges for the returning BC SPL players was discussed

Meetings

- President's Meeting will be held on January 19th, 2016, Juan de Fuca Library, Boardroom, 6:30 PM
 - 6 board members will be attending

Clothing

- Board members shown clothing and costs for ordering

ADJOURNED: 9:05



ACTION ITEMS

1. ED Hood-Deshon to follow up with Highlanders money owed via the court system IN PROGRESS
2. Scholarship forms to be revised by the end of February IN PROGRESS
3. Constitution amendment needs to be written up to change the wording regarding the annual audit – WAITING TO SEE THE WORDING FOR BC SOCCER'S AMENDMENT REGARDING FINANCIAL REVIEW OF THE FINANCES TO COINCIDE
4. Treasurer/Executive Director to present control audit report to the Presidents at the January 2016 President's Meeting DONE
5. The presidents to be given notice regarding forwarding their financial statements to the district within 30 days of their AGM DONE
6. Director Hughes to find out who we can officially complain to about the state of Topaz Park
7. ED Hood-Deshon to liaise with BC Soccer and Lakehill regarding incomplete database of U6 players DONE
8. LISA office to research clothing for board members DONE
9. Executive Director to follow up with Lakehill problem rosters DONE
10. VIPL committee meeting results to be presented at the January President's Meeting
11. Sibling grandparent definition to be discussed with presidents DONE
12. Chapter 4 changes to be reviewed by board members to discuss at February board meeting DONE
13. Changes to Cup Play 101 as discussed DONE
14. Risk Registry changes as discussed DONE