



APPROVED

BOARD MEETING #8

THE EIGHTH MEETING OF THE 2021/2022 BOARD OF DIRECTORS

of the Lower Island Soccer Association (LISA) was held at 19:00

Tuesday, April, 5<sup>th</sup>, 2022

Via Zoom meeting,

**Present:**

Mike Synnuck	<i>President</i>	Terry Hughes	<i>Director</i>
David Johnson	<i>Vice President</i>	CJ Young	<i>Director</i>
Linda Pakos	<i>Director</i>	Carey Gustafson	<i>Director</i>
Andrew Wynn-Williams	<i>Treasurer</i>		

**Regrets:**

Omar Ahmad *Director*

**LISA Staff:**

Stuart Bancroft *LISA Executive Director*

**Recording Secretary:** Stuart Bancroft

The meeting was called to order at 19:00

• **ROLL CALL & APPROVAL OF AGENDA:**

**On a Motion duly made, Seconded and Carried** it was resolved to adopt the Agenda as presented

• **APPROVAL OF MINUTES:**

**On a Motion duly made, Seconded and Carried** it was resolved to approve the minutes from LISA Board Meeting #6, February 8th, 2022

• **LISA UPDATE (SB):**

- LISA, in partnership with Saanich Fusion, hosted U13 Full Field Festival
  - Event was a success aside from a lack of Referees on Sunday
- Mike and Stuart met with new Pacific FC Technical Lead, Stuart Neely



- Pacific FC looking to increase transparency and accountability with clubs and continue to build and improve the relationship with LISA and its members
- Strategic Planning pre-session survey has been distributed to the LISA board, member presidents, member board members, and key stakeholders within the community
  - In persons Strategic Planning sessions will take place May 1<sup>st</sup> and May 7<sup>th</sup> hosted by Prospect Lake Soccer Association
- LISA Scholarship Applications are open till the end of April
  - Returning to 4 LISA scholarships
- **BUDGET AND FINANCIALS (AWW)**
  - Treasurer Andrew Wynn-Williams presented a draft copy of the 2022-2023 LISA Budget
    - LISA registration numbers have increased this year
    - LISA recognizes administrative costs and budget will change with the departure of Andrew Latham. LISA will consult with clubs regarding Coach and Referee development fee collection and allocation
    - LISA will not collect CEWS this year
    - A Tier 2 Break even budget included
    - LISA Fee structure will remain the same

**On a Motion duly made, Seconded and Carried** it was resolved to approve the budget as presented

- Overall LISA's Financials are good and LISA has invoiced clubs for remainder of season fees
- **REFEREE DEVELOPMENT COORDINATOR POSITION**
  - Stuart met with Al Moir following the District Cup Finals to discuss ways of improving referee development within the District
    - Al Moir presented a proposal for a referee development officer position within LISA
  - The LISA Board discussed the proposal and determined the District needs to define the role and position in relation to how best support the clubs



- Upcoming strategic planning sessions may outline key areas of need

**On a Motion duly made, Seconded and Carried** it was resolved to draft a structure for the referee development officer position and bring back to the board for approval

- **COMMITTEE UPDATES**

- Membership Review Committee
  - The LISA Induction Team submitted a report on March 31<sup>st</sup>, 2022 outlining the current process and recommendations moving forward
- On the basis of this report the Induction Committee makes the following recommendations to the LISA Board:
  - That conditional membership with WIA be approved by the LISA board, subject to the successful completion of a membership agreement.
  - That the board consult with the Governance Committee in the development of a membership agreement
  - That the Induction Committee be dissolved as their work has been completed.

**On a Motion duly made, Seconded and Carried** it was resolved to accept the three recommendations of the LISA Induction Committee

- Tier 2
  - Final assessments and team formation being done this week
  - First weekend of exhibition play to commence this weekend
  - Teams will play 9 week season with “A” Cup Playdowns happening at the end of May and early June
  - Thank-you to the Clubs Technical Staff for the completion of assessments and to Lakehill Soccer Association for organizing and hosting the assessment process

- **OTHER BUSINESS**

- World Cups Festival taking place Easter Weekend

**Action Items:**



- LISA to draft a structure/Job Description for the referee development officer position– *COMPLETE*
- LISA to host Strategic Planning sessions– *COMPLETE*
- LISA to consult with Clubs regarding Referee Development and Coach Education fee structure - *ONGOING*
- LISA to host Interlock Meeting/Induction meeting with WIA and Clubs - *ONGOING*

**ADJOURNED: 20:47**