



# APPROVED

**THE SEVENTH MEETING OF THE 2016/2017 BOARD OF DIRECTORS**  
of the Lower Island Soccer Association (LISA) was held at 19:00 hours on:  
13 December 2016  
Lower Island Soccer Association Office  
ESQUIMALT, BC

**Present:**

Tim Satterford	<i>President</i>	John Charlton	<i>Director</i>
Bob Nex	<i>Vice President</i>	Terry Hughes	<i>Director</i>
John Kilbank	<i>Director</i>	Cheryl Rothnie	<i>Director</i>
Eric Erikson	<i>Treasurer</i>	Linda Pakos	<i>Director</i>
Andrew Latham	<i>Head Coach</i>	Karen Hood-Deshon	<i>Executive Director</i>

**Regrets:**

Tara Kennedy	<i>Director</i>	Scott Farquhar	<i>Secretary</i>
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**Recording Secretary:** Karen Thompson

The meeting was called to order at 19:07 hrs.

**1. ROLL CALL & APPROVAL OF AGENDA:**

<b>Motion:</b> To adopt the Agenda by C Rothnie, 2 <sup>nd</sup> T Hughes	<i>Carried</i>
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**2. Approval of the Board Meeting Minutes**

<b>Motion:</b> To approve the November 2016 Board Meeting Minutes by B Nex, 2 <sup>nd</sup> J Kilbank	<i>Carried</i>
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**ACTION ITEM**

2. Fees for Pooled teams to be discussed at the January President’s meeting
  - o Possibility of charging pooled players was discussed
  - o Same admin time involved registering pooled players as transfers and releases
  - o Take to the President’s meeting to discuss pre-planned pooling vs unplanned pooling
7. Executive Director to contact Presidents, especially Saanich area clubs, about the possibility of them hosting either the A or B Cup
  - o Gorge is not interesting in hosting
  - o Other clubs taking it back to their boards for board decisions

**NEW BUSINESS**

**Office Report (KHD)**

- Island Invitational
  - o Upper Island has asked to have a U17 Boys game back in event as both districts will have a team to participate, medals will look slightly differently but we can accommodate the request
- U15 Girls Gold, Gorge want to move down to Silver as they are continually losing games by high scores
  - o This request came past the completion of round one



- Have had situations before past deadline and created committee to determine if we should accommodate
  - They will be allowed to move down to play in the Silver league however they will have to compete in the Gold District Cup play downs, not in Silver - cannot be done logistically until late January at the earliest
- Roster checks are complete, 2 problem rosters
  - Prospect Lake U14 Boys Bronze has too many Peninsula players (clubs in discussion)
  - Gorge U14 Boys Bronze has too many transfers, have asked Bays to release one player
    - Bays will release the requested player

<b>Motion:</b> To approve Bays player being released to Gorge at the Boys U14 Bronze level by J Charlton, 2 <sup>nd</sup> E Erikson	<i>Carried</i>
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- Salt Spring did not agree to the pooling arrangement for U18 Girls with Saanich VIPL
- Societies Act Changes
  - Office has been working on the requirements for the changes to the new Societies Act however until the decision is made regarding the VIPL revisions cannot be finalized
- Chapter 10 updates
  - Changes to Chapter 10 were discussed
    - Director Charlton discussed the changes to the Chapter, bullying was added to all phases of Chapter 10 to coincide with harassment, the balance were housekeeping
      - LISA has been proactive regarding potential risk management issues and was able to send previously distributed material in response to recent requests for information
- Professional Development
  - Director Charlton just completed a Bullying and Harassment workshop at Camosun, Sam just finished taking an Excel course at Camosun and Karen HD is going to be renewing her First Aid

#### **TECHNICAL REPORT (AL)**

- FUNdamentals course was held with only 8 participants, LISA will have to pay for the balance
- Learn to Train has 16 people registered
- Provincial C is full with 27 participants (coaches pay for this course, not all 27 are Lower Island coaches)
- Soccer for Life is filling up but has room for more participants
  - Not all VIPL/Gold coaches have signed up for Soccer for Life
    - If they do not sign up their team will be withdrawn from A or B Cup play downs
- Saanich, Salt Spring have held FUNdamentals and Learn to Train courses
- Bays, Prospect Lake, Peninsula, and Cowichan have not held FUNdamentals or Active Start courses
- BCSP
  - Scouting for the 2005 intake teams is going well, 58 girls and 70 boys to receive invitations to assessments



- Emails will be sent in January to attend a parent information meeting, assessments will be held in March
- Upper Island has expressed an interest for a number of their 2005 players
- A strong 2005 intake team could help the current 2004 team which would allow strong 2004 players to help the 2003 team
- 2003 Girls Update
  - Following a meeting with the parents of this team, LISA has a recruitment plan to improve the standard and keep the team for the next BCSPL phase
    - Any new players will have to be invited through their club's technical director
- Richard Way is going to assist Andrew to identify current Aboriginal soccer players to help them with LTPD
- Andrew had a meeting with Thomas from PSI
  - Andrew explained the reasons why LISA did not sign their BC Soccer Associate membership
  - Andrew advised them at a later date they could bring their application back for reconsideration
  - Player's education is done through S.I.D.E.S.
  - Andrew was unsure if PSI sent their application to BC Soccer as they had VISL and LIWSA's signatures and could get a third from somewhere else
- VIPL
  - Subcommittee meetings are going well
  - 7 clubs seem to be in favour of the proposal, 2 against and 1 unsure
  - 51% is needed for a rule change
  - 75% is needed for a constitution change

### **Referee Mentorship (JK)**

- Director Kilbank asked if LISA would be okay with increasing the LISA Referee Mentorship fee from \$25 per game to \$40 per game
  - Referee mentorship appears to be on the decline
  - Board agreed to this fee increase
  - Mentors are to assist newly registered referees with field placement, force of their whistle, calling fouls and most importantly to help them with their self confidence
  - VISRA membership numbers are low and the executive of the association is working on some ideas to encourage new and renewed memberships

### **Treasurer's Report (EE)**

- The general account is in great shape
- Technical account needs some work to remove items from years ago
  - The removal of items has to do with the QuickBooks program and not knowing exactly how to remove items - ED and Treasurer to revisit

### **Website Design (KHD)**

- Secretary Farquhar has been working on a contract for the web design and standings program



## **OTHER**

- Director Charlton spoke to a number of risk management issues which have taken place over the past month
  - An inquiry came to LISA involving an injured player wishing to return to play
    - Club was directed to the Return to Play memo
    - All new risk management information is forwarded to the CRM with the direction to forward to their club
- Director Kilbank mentioned that there are organization meetings being held for a 2017 World Cups Festival at Lochside through Saanich Fusion

## **Adjourned 8:47**

## **ACTION ITEMS**

1. Executive Director to create a survey for Wave players as they age out of the program (June)
2. Pooled teams to be discussed at the January President's meeting
3. Head Coach to work towards doing an additional touch count towards the end of the season on U12 games and at the U12 Full Field Festival
4. Executive Director and Secretary Farquhar to draw up contract between LISA and Scribe Graphics Inc IN PROGRESS
5. Executive Director to contact Presidents, specifically Saanich area clubs, about the possibility of them hosting either the A or B Cup IN PROGRESS
6. Executive Director to inform and coordinate the Girls Gold U15 Gorge team moving down to the Silver League DONE
7. Executive Director to follow-up with the one problem roster
8. Executive Director to post changes to Chapter 10 DONE