



APPROVED

THE FIFTH MEETING OF THE 2015/2016 BOARD OF DIRECTORS
of the Lower Island Soccer Association (LISA) was held at 19:00 hours on:
13 October 2015
Lower Island Soccer Association Office
ESQUIMALT, BC

Present:

Bob Nex	<i>Vice President</i>	Terry Hughes	<i>Director</i>
John Charlton	<i>Director</i>	Linda Pakos	<i>Director</i>
Scott Farquhar	<i>Secretary</i>	Tara Kennedy	<i>Director</i>
Andrew Latham	<i>Head Coach</i>	Karen Hood-Deshon	<i>Executive Director</i>

Regrets:

Ray Carfantan	<i>Director</i>	Eric Erikson	<i>Treasurer</i>
John Kilbank	<i>Director</i>	Tim Satterford	<i>President</i>

Recording Secretary: Karen Hood-Deshon

The meeting was called to order at 19:05 hrs.

1. ROLL CALL & APPROVAL OF AGENDA:

Motion: To adopt the Agenda by T Kennedy, 2nd T Hughes *Carried*

2. Approval of the Board Meetings Minutes

Motion: To approve the minutes of Board meeting #3 by L Pakos, 2nd T Hughes *Carried*

Motion: To approve the minutes of Board meeting #4 by S Farquhar, 2nd J Charlton *Carried*

Meeting #3

ACTION ITEM #1

- ED Hood-Deshon to follow up with Highlanders money owed via the court system
 - Court date is set for October 22nd at 11:15am
 - Originally thought Karen, Tim and Andrew would attend
 - 3 people is probably too many people for this environment and with staff transition LISA will now be represented by Head Coach Andrew Latham and President Tim Satterford with John Charlton as a back-up if Tim can't make it

ACTION ITEM #8

- Boundary Committee Meetings to be arranged
 - Director Tara Kennedy noted she has not had a good response from clubs but will be going ahead with the meeting regardless in late October



Meeting #4

ACTION ITEM #10

- Definition to be written on what a pooled team entails
 - Discussion began with how to get a definition since different people feel differently about pooling
 - Some directors/staff felt a number of players could be included in the definition others felt a number was not appropriate because of the knock-on effect of clubs working together
 - Some directors felt VIPL and gold definition might differ
 - It was noted there is some wording already in existence in the constitution
 - A new to-do was developed for board members for the next meeting to try and generate a definition (see Action Items)

NEW BUSINESS

Technical Report (AL)

- LISA leagues
 - Finished seeding weeks
 - Lots of changes and movements of teams, including pushing teams that started in silver to gold
 - This is the third year we have done seeding and the first year we took ownership of insisting teams move to gold
 - While there was some negativity coming from a few technical directors all of the coaches have received the news as positive
 - We have achieved stand-alone U15 boys gold, U16 boys gold, U15 girls gold and U16 girls gold divisions and believe this will be a massive improvement in the enjoyment of the game for the U15 and U16 aged players
- LISA Cup Draw has been completed and was sent out today
- VIPL
 - Meeting with TD's following this board meeting, Director Kennedy also attending
 - At the last VIPL meeting the TD's requested Head Coach Latham contact Ladysmith regarding forming a relationship with Cowichan so that there could be 3 LISA inner city teams and 1 Cowichan/Ladysmith team however there has been no response and that will be presented to the TD's this evening
 - LISA want to be mindful of UISA's geographic franchises and not encourage an independent club to think they can obtain their own club-based franchise
- Coaching courses
 - FUNdamental course to be held November 1st at Peninsula
 - Learn 2 Train to be held November 29th and December 6th at PISE
 - BC Soccer paying for the field
 - The last Soccer 4 Life we will offer before the start of cup playdowns (and likely the last this year) will be December 10th and January 13th
 - It has been extended to take 40 participants and is full



Office Update (KHD)

- Staffing update
 - Completed the interviews, completed reference checks on the successful candidate and sent offer letter and discussed it over the phone, expect to have an acceptance within 24 hours and just need to negotiate start date
 - Releases

No problems in release #1, confirmed facts of low number of players on the Lakehill team and Saanich okay with the release, no better place

Motion: *To release GU14 player from Saanich Fusion to Lakehill by J Charlton, 2nd S Farquhar* *Carried*

- Release #2, recommend approving pending confirmation of roster numbers

Motion: *To release BU13 player from Gorge to Lakehill pending confirmation of facts by T Hughes, 2nd L Pakos* *Carried*

- Coastal Cup Rule Changes
 - This will stay on the agenda for the next meeting as President Satterford was to follow-up with BC Soccer President regarding these new permitting rules
 - Permitted player cannot be cup tied
 - Players must be from within the district
 - BC SPL Intake Festival
 - VI Wave is hosting the intake festival next year, need assistance finding a field
 - Discussion also took place about a recent risk management issue occurring at Topaz Park, it has not become a nice place for children to play soccer, managers need to scan the field for garbage and needles prior to playing there, would not like to see the BC SPL intake festival there
 - U13 Retreat Line
 - Nothing new here, ED Hood-Deshon has updated the wording for the rule based on the decision for games before December 31st to use the retreat line and the ones after December 31st to not use the retreat line (attached)

Motion: *To approve the updated U13 retreat line Rule 315 as presented by J Charlton, 2nd T Kennedy* *Carried*

- BC Soccer Youth Meeting
 - Meeting on October 29th, ED Hood-Deshon will represent LISA via conference call
 - UISA Island Invitational



- Received an official letter outlining what we had previously discussed that UISA has Super 8 teams at U13 so participation in Island Invitational requires the ability to build teams up to an eleven aside roster
 - A team may permit players to a maximum of 5, or bring their roster up to a maximum of 15 whichever is lower
 - The permit must be from the same club
- This event is not a qualification for anything else and therefore our goal is a competitive match for our U13 teams at the event.
- The UISA guidelines outlined are acceptable to LISA.

BC Soccer Discipline Report

- UISA is using the new BC Soccer Discipline reporting system, there have been some glitches
- At LISA we are seeing some of it through the joint VIPL league
- At LISA we would like to see a few more fields added to the database before signing on to use it
 - We will need to determine when we begin using it, half-way through a season or at the beginning of a season
 - To be added to next month's board agenda

Risk Management (JC)

- Director Charlton sits on the BC Soccer risk management committee and he has been involved in assisting to develop some recommendations around a scenario so he asked the LISA board members to say what they think they would do in the following scenario
 - Four girls are walking to practice and are "flashed" before arriving at the park. The coach finds out about the flashing after they arrive. What is the first thing you would do as the coach?
 - Responses included calling 911 and calling the parents but calling 911 outweighed calling the parents as the first action
 - Director Charlton thanked the LISA board for their responses and outlined the benefits of immediate action to the police
 - Minimize the risk to future victims
 - Better chance of apprehending the person
 - The negative aspect of not contacting the parents first is that the parents might be upset that they were not contacted before the police but the coach isn't minimizing the risk to others and is lowering the chance the offender gets away if they call parents first, which can be a very timely task without proper documents at the field.
 - Since it is a criminal offense the coach does have a duty to report to the police and the sooner the better.



- ED Hood-Deshon asked Director Charlton if we can share a copy of the letter that they had discussed last week since it was intended for the club president but addressed to an individual who was the club president at the time.
 - It was determined that it is appropriate to share the letter if requested by the current club president
 - Regardless of criminal record status if an individual exhibits unacceptable behaviour and behaviour that is a concern, closer scrutiny is acceptable and should be encouraged

Treasurer's Report

- Eric sent last minute regrets, ED Hood-Deshon noted we have had follow-up discussions with KPMG and are getting closer to a final report

Other

- Director Pakos asked if school soccer and eligibility fell under LISA's jurisdiction at all
 - School soccer is separate from our district and therefore eligibility and discipline do not cross over
- Executive Director Hood-Deshon received a database that wasn't complete for player registration since it was missing U6's that could be found on their website
 - LISA board directed ED Hood-Deshon to send in the registration spreadsheet to BC Soccer to register our 7627 players as well as respond to the club with our concerns while seeking input from BC Soccer to determine if missing U6 names need to be provided
- Director Charlton suggested our December meeting that typically includes a social could potentially involve Foot-Golf at Cedar Hill Golf course
- ED Hood-Deshon requested those board members coming to mini-fest chat after the meeting to coordinate coverage

ADJOURNED: 8:35

ACTION ITEMS

1. ED Hood-Deshon to follow up with Highlanders money owed via the court system IN PROGRESS
2. Scholarship forms to be revised during the fall
3. Whitecap contract to be sent back to the Whitecaps to confirm the two changes IN PROGRESS
4. President Satterford to sign Whitecaps contract once all corrections are made
5. Office to email club presidents regarding their Club Risk Managers Officer's information DONE
6. Constitution amendment needs to be written up to change the wording around the annual audit



7. Treasurer/Executive Director to present control audit report to the Presidents at the January 2016 President's Meeting IN PROGRESS
8. The presidents to be given notice regarding forwarding their financial statements to the district within 30 days of their AGM
9. ED Hood-Deshon to send LISA board members the existing pooling wording in the constitution
10. Each LISA board member to write a definition of pooling to be reviewed at the November board meeting
11. BSCPL Intake Festival
 - a. ED Hood-Deshon to try UVic for field availability
 - b. Director Kennedy to ask Dale Sparrow re Windsor Park for availability
12. Director Hughes to find out who we can officially complain to about the state of Topaz Park
13. ED Hood-Deshon to liaise with BC Soccer and club re incomplete database of U6 players IN PROGRESS
14. ED Hood-Deshon to investigate December meeting and social as Football Golf at Cedar Hill Golf course DONE



Rule presented to the board for approval

Rule 315 Retreat Line

1. **U13 Retreat Line in place for all games played on or before December 31st of the U13 season.** (Note for retreat lines below the U13 age category see Chapter 2: Small Sided Games Rules). For goal kicks, all players from the opposing team will retreat back behind a line marked by cones 35 yards from the goal line which will be known as the “retreat line.” Players from the opposing team may not pass the retreat line until the ball has been touched by the player receiving the goal kick. If the goal kick is kicked directly from the goal kick past the retreat line, the ball is deemed “in-play” as soon as it crosses the retreat line. In case of a violation of this rule the restart will be a retake of the goal kick.
 - a. **Please note if a game is required to be played under the BC Soccer jurisdiction (ie. a B Cup playdown game) on or before December 31st of the U13 season BC Soccer rules supersede LISA rules and there would be no retreat line.**