



APPROVED

BOARD MEETING #5

THE FIFTH MEETING OF THE 2021/2022 BOARD OF DIRECTORS

of the Lower Island Soccer Association (LISA) was held at 19:00

Wednesday, January 5th, 2021

Via Zoom meeting,

**Present:**

Mike Synnuck	<i>President</i>	Terry Hughes	<i>Director</i>
David Johnson	<i>Vice President</i>	CJ Young	<i>Director</i>
Linda Pakos	<i>Director</i>	Carey Gustafson	<i>Director</i>
Andrew Wynn-Williams	<i>Treasurer</i>		

**Regrets:**

Omar Ahmad *Director*

**LISA Staff:**

Stuart Bancroft	<i>LISA Executive Director</i>
Andrew Latham	<i>LISA Head Coach</i>

**Recording Secretary:** Stuart Bancroft

The meeting was called to order at 19:00

• **ROLL CALL & APPROVAL OF AGENDA:**

**On a Motion duly made, Seconded and Carried** it was resolved to adopt the Agenda as presented

• **APPROVAL OF MINUTES:**

**On a Motion duly made, Seconded and Carried** it was resolved to approve the minutes from LISA Board Meeting #4, December 7th, 2021

• **LISA UPDATE (SB & AL):**

- Scheduled to return to play this weekend. However, not expecting many games to get played due to field closures, weather, and COVID
- Current PHO health restrictions do not allow for “tournament play”



- LISA exploring options for “Cup Finals” if needed
- Stuart has met with a Strategic Planning Consultant and asked for an outline of services
  - LISA has set aside \$3000.00 for strategic planning which, based on the outline provided, likely will not be enough to cover the cost of services
  - LISA Board is in support of increasing the budget for the strategic planning process as LISA’s hasn’t completed a strategic plan since 2015
- Soccer for Life and Learn to Train on field sessions took place in December
- Female Coaching Workshop being put on hold for the time being
- Active Start and Fundamental courses to take place in February
- **BUDGET AND FINANCIALS (AWW)**
  - Treasurer Andrew Wynn-Williams provided a Quarterly Budget Review
    - LISA balance sheet and expenditures are as expected
    - LISA expected revenue to come in well above budget as registrations are higher than anticipated
    - Expenses are on track
    - LISA not expected to collect anymore CEWS
    - LISA had budgeted a deficit this year but expect to come in closer to even or above even
  - Stuart and Andrew to present an Expect Year End (EYE) at next board meeting
- **Membership Review Committee Update**
  - LISA Membership Review Committee Process
    - Discussion regarding Membership Review Committee process and committee make-up
    - LISA Board does not consider the members of the Membership Review Committee to be in conflict
  - Members of the LISA Membership Review Committee presented the MRC recommendation regarding the PACE Sports Association full member application
    - The LISA Board discussed at length

**On a Motion duly made, Seconded and Carried it was resolved to deny the**



PACE Sports Association full member application on the basis that it fails to demonstrate a benefit to soccer in terms of growing the player base, increasing the standard of play and fulfilling a niche that is not already met by other LISA members.

- Members of the LISA Membership Review Committee presented the MRC recommendation regarding the Westcastle International Academy full member application
  - The LISA Board discussed at length

**On a Motion duly made, Seconded and Carried** it was resolved to approve the Westcastle International Academy full member application provisionally for a probationary period of 2 years, subject to conditions to be agreed upon no later than March 31, 2022. The MRC further recommends that a LISA-led induction team work with WIA to establish provisional terms of membership, ensure more transparency where required, and to ensure their operations integrate well with those of LISA and its members.

**On a Motion duly made, Seconded and Carried** it was resolved to approve the members of the MRC, with the exception of Director Hughes replacing Director Gustafson, as the LISA led-induction.

- **LISA Associate Membership process**

- LISA will need to implement an Associate/Affiliate membership class within the district as BCSA will be removing the Not-for-Profit and For-Profit Associate Member class
- Recommendation from the LISA Governance Committee is to provisionally accept any existing BCSA Associate Members operating within LISA's boundaries as Affiliate Members of LISA for a period of 1 year
- Executive Director Bancroft has reached out to all existing BCSA Associate Members to begin a dialogue regarding the process
- BCSA will be requiring all district Associate/Affiliate members to register all players and pay the BCSA player registration fee
  - Recommendation from Executive Director Bancroft to set the affiliate member application fee at \$250.00 and only charge the



BCSA per player registration fee

- **OTHER BUSINESS**

- Bays United – LISA Board Nominee
  - Bays United submitted a nominee to fill a vacant position on the LISA Board
  - As per LISA's bylaws an unfilled director's position can only be filled at the following AGM. The board may fill a vacant position only in the event of a) a resignation b) the removal of a director c) a director dies.

**Action Items:**

- Stuart to explore option of merging Technical and General accounts and contributing to GIC accounts- *ONGOING*
- Stuart and Andrew Wynn-Williams to prepare "Expected Year End" budget – *COMPLETE*
- Strategic Planning Proposal to be presented next meeting – *COMPLETE*
- MRC to notify both applicants of board decision – *COMPLETE*

**ADJOURNED: 20:57**