



APPROVED

BOARD MEETING #5

THE FIFTH MEETING OF THE 2022-2023 BOARD OF DIRECTORS

of the Lower Island Soccer Association (LISA) was held at 19:00

Tuesday, December 13th, 2022

SFFC Clubhouse,

Present:

Howard McElderry	<i>Secretary</i>	Linda Pakos	<i>Director</i>
David Johnson	<i>Vice President</i>	Terry Hughes	<i>Director</i>
Andrew Wynn-Williams	<i>Treasurer</i>	Tyler Theman	<i>Director</i>

Regrets:

Mike Synnuck	<i>President</i>
Carey Gustafson	<i>Director</i>

LISA Staff:

Stuart Bancroft	<i>LISA Executive Director</i>
Al Moir	<i>LISA Referee Development Officer</i>

Recording Secretary: Stuart Bancroft

The meeting was called to order at 19:00

• **ROLL CALL & APPROVAL OF AGENDA:**

On a Motion duly made, Seconded and Carried it was resolved to adopt the Agenda as presented

• **APPROVAL OF MINUTES:**

On a Motion duly made, Seconded and Carried it was resolved to approve the minutes from LISA Board Meeting #4, November 8th, 2022

• **LISA UPDATE (SB):**

- Last weekend of league play before the winter break December 17th and 18th



- League play to resume January 14th and 15th
- “B” Cup Playdowns set to begin January 21st and 22nd
- Tim Satterford Cup Finals to be held in Sooke on January 28th and 29th
- Saanich Fusion set to host the U13 Full Field Festival March 4th and 5th
 - LISA still searching for an “Island Cup” host that same weekend
- Juan de Fuca set to host the LISA District Cup Finals March 11th and 12th
- Discussion of Youth Referee Identification Armband was discussed with RDO Al Moir

- **BUDGET AND FINANCIALS (SB)**

- Treasurer Wynn-Williams provided a Budget and Financials update
 - Currently financial look good with a healthy reserve at this time
 - Will provide a quarterly review at the next board meeting

- **COMMITTEE UPDATES**

- Membership Review Committee
 - Westcastle International Academy has been presented with a formal Provisional Full Member agreement
 - LISA to meet with WIA to finalize and sign the agreement
 - LISA has received and application for Affiliate Membership which has been reviewed by the MRC

On a Motion duly made, Seconded and Carried it was resolved to approve the EPIC Associate Membership application, subject to a (zoom) meeting between members of the MRC and EPIC Academy to resolve any outstanding questions regarding their application, and submission of the \$250.00 application fee”.

- Governance Committee
 - Governance Committee Chair Howard McElderry presented updated *LISA Policy 110: Application for Full Membership*
 - Recommendation to amend section “Other Requirements”- bullet point 3; “provide programs without being a detriment to existing Full Members” by adding the wording “an undue” before “detriment”

On a Motion duly made, Seconded and Carried it was resolved to approve LISA Policy 110: Application for Full Membership as amended



- Diversity, Equity, Inclusion Committee- Next Steps
 - The LISA Board presented a proposal for a DEIC committee to the LISA members on November 29th, 2022
 - Application of such a committee without clear direction will be a challenge
 - LISA board to re-assess internal needs and determine direction
 - Recommendation from the LISA Board is to consult outside expertise and explore options for a “Diversity Self-Assessment” or hiring of a consultant
 - LISA Staff and Board members to consult with connections from other organizations, including ITP Sport and KPMG
 - Directors Wynn-Williams, Gustafson, and Theman, as well as Executive Director Bancroft, will act as a Steering Committee for this initiative
- **OTHER BUSINESS**
 - Referee Development Pay-scale
 - LISA RDO Al Moir presented a “Referee Pay-scale Report” at the November 29th Interlock with actionable recommendations
 - Board members feel this is a good opportunity to formalize a timeline and ensure implementation in the coming season
 - LISA to send follow up correspondence to Club Presidents encouraging them to review the report with the Club Board and provide feedback to LISA, with the expectation that LISA would implement the recommendations at the next Interlocking Meeting
- **Action Items:**
 - RDO Al Moir to explore opportunities for the Referee Armband initiative and reach out to organizations currently implementing for information – *ONGOING*
 - Treasurer Wynn-Williams and ED Stuart Bancroft to provide Quarterly Budget Review at next Board Meeting – *ONGOING*
 - LISA MRC to meet with EPIC in regards to their Affiliate Member Application- *COMPLETE*



- LISA Staff and Board to explore opportunities for a “Diversity Self-Assessment” through mutual connections and report at next board meeting - *COMPLETE*
- LISA to provide follow up correspondence to First Nations Groups regarding current status of the review - *ONGOING*

ADJOURNED: 20:30