



APPROVED

THE FOURTH MEETING OF THE 2015/2016 BOARD OF DIRECTORS
of the Lower Island Soccer Association (LISA) was held at 19:00 hours on:
8 September 2015
Lower Island Soccer Association Office
ESQUIMALT, BC

Present:

Tim Satterford	<i>President</i>	Terry Hughes	<i>Director</i>
Bob Nex	<i>Vice President</i>	Eric Erikson	<i>Treasurer</i>
John Charlton	<i>Director</i>	Linda Pakos	<i>Director</i>
Scott Farquhar	<i>Secretary</i>		
Andrew Latham	<i>Head Coach</i>	Karen Hood-Deshon	<i>Executive Director</i>

Regrets:

Ray Carfantan	<i>Director</i>	Tara Kennedy	<i>Director</i>
John Kilbank	<i>Director</i>		

Recording Secretary: Karen Thompson

The meeting was called to order at 19:03 hrs.

1. ROLL CALL & APPROVAL OF AGENDA:

Motion: To adopt the Agenda by T Hughes, 2 nd J Charlton	<i>Carried</i>
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2. Approval of the Minutes Board Meetings #3 August 25th, 2015

As the minutes were not yet completed, they will be approved at the October Board Meeting

ACTION ITEM #1

1. ED Hood-Deshon to follow up with Highlanders money owed via the court system IN PROGRESS
 - Waiting for new court date

NEW BUSINESS

Technical Report (AL)

- VIPL
 - Still waiting to hear back from BC Soccer regarding changes to the VIPL Rules and Policies and Procedures
 - Once the office hears back from BC Soccer, Executive Director will show the changes in red and redistribute
- Coaching courses
 - FUNdamental course to be held Sept 13th
 - BC Soccer just gave permission to open up the registration to take up to 30 participants from 22



- At the President's request, the Soccer 4 Life course will be held in December/January (Dec 13th and January 10th to be confirmed with BC Soccer)
- One day courses can be facilitated by the clubs but two day courses (Learn to Train and Soccer for Life) will still be facilitated or organized by Andrew
- LISA can also still facilitate one day courses in areas that aren't hosting their own
- LISA office will have to keep track of these courses to insure that LISA does not go over budget for Coaching Courses
- A seeding conference call was held between Brian Davis (LISA scheduler), Tim Satterford, Andrew Latham, and Karen Hood-Deshon with Lori Marshall taking minutes
 - There will be 4 weeks of seeding games (Sept 19 to October 11)
- The VIPL Committee needs to contact the Upper Island Committee before the end of December regarding the possibility of Mid Island (Ladysmith) playing in Cowichan instead of Nanaimo
 - Questions arising from committee meeting
 - Should Lower Island continue with the VIPL leagues?
 - If no, could allow other LISA leagues to be balanced out with Gold, Silver, and Bronze
 - If yes, Cowichan could register 5 Upper Island players per team as out of district players
 - If no, issues could arise at provincial competitions
 - Provincial competition should not dictate how the LISA leagues are structured
 - Pooling in the VIPL was discussed but is still tied into boundaries discussion
 - Many who are sold on the VIPL should actually be in BC SPL
 - Meetings will continue throughout the year

Office Update (KHD)

- A high level coach has moved to Victoria and is apparently coaching a U11 team, confirmed Andrew is aware of his arrival to connect if necessary
- Pooling
 - Bays/Peninsula, Juan de Fuca/Sooke are pooling in the Boys VIPL U16 league
 - Gorge/Lakehill are pooling in almost every league
 - It appears the two clubs are working together across all divisions but no one wants to use the merge word, if we didn't approve these poolings unsure where this would leave both clubs as individual clubs
 - Saanich Fusion is pooling with two teams
 - Teams have changed from asking for releases to pooling requests
 - On one hand it is better because everyone is upfront and open, on the other we are losing revenue and might need to address this at a further date
 - A definition of pooling needs to be created



- Peninsula pooling with Prospect Lake shows that they are trying to put teams on the field
- Executive Director recommends that the attached pooling requests be approved

Motion: *To approve the attached pooling requests by S Farquhar, 2nd T Hughes* Carried

- Director Kennedy is to facilitate the boundary meeting(s) and report back to the board meetings
- Releases
 - No problems in release #1 on the attached paperwork

Motion: *To release BU18 player from Peninsula to Saanich Fusion by J Charlton, 2nd E Erikson* Carried

- Release #2, no form received, no action to be taken
- Release #3, Sooke is not prepared to sign a release form
- There are only 3 Gold Boys U16 teams declared
- Two VIPL colour requests on the table
 - It appears we will be receiving president approval of VIPL colour change requests

Motion: *To accept the jersey colour request for the Bays/Peninsula VIPL franchise by E Erikson, 2nd J Kilbank* Carried

Motion: *If approved by their respective boards, to accept the jersey colour change for the Bays/Peninsula, Juan de Fuca/Sooke VIPL franchise by J Charlton, 2nd E Erikson* Carried

- Coastal Cup Rule Changes
 - Changes will allow teams to permit players to games as long as they don't exceed your filed roster number
 - Permitted player cannot be cup tied
 - Players must be from within the district
- More information is required on interpretation of these rules as they relate to playdowns at LISA and UISA

Risk Management (JC)

- IT security questions came up at the recent President's meeting
 - BC Soccer has received input from a lower mainland district regarding IT security, will watch for any recommendations from BC Soccer
 - Reminder that goal posts need to be anchored
 - Clubs need to be reminded to obtain CRC's from all volunteers
- Outside Controls Audit
 - Office computers have offsite backup including emails
 - Backup is done automatically every several days



Treasurer's Report (EE)

- There is about \$200,000 cash in the general account
 - Cash wise, LISA is fine in the general account
 - The control audits have not been invoiced
 - Constitutional wording needs to be updated for the audit and how often it should be done and what tasks should it entail
 - BC Soccer suggests reviews to be done every 2 – 3 years
 - Thoughts are more than 3 years is too long, every year is too often
 - Treasurer will present the findings of the control audit to the Presidents at the January 2016 President's Meeting
 - BC Soccer has asked that all districts forward their financial statements to them within 30 days of the district's AGM
 - Clubs should be asked to forward their financial statements to LISA within 30 days of their AGMs

Other

- Secretary Farquhar questioned how much time were coaches given to get their coaching qualifications
 - 6 months is the time allowed by BC Soccer for a coach to obtain the correct qualifications and must be prior to beginning Cup play
 - It is suggested that if the coach is currently coaching a U 12 team that instead of taking Learn to Train that they take Soccer for Life as they will need it in the following year.
- DRMO Charlton asked that an email be sent to all clubs to find out who at their clubs were in charge of CRC's and also if they were enrolled in the CRRP program
- President Satterford did his CRC for BC Soccer using My Backcheck, discussions included the inadequacies of MyBackcheck.com
- Executive Director mentioned that the VIPL starts this weekend and that all rosters have been confirmed for following boundary rules (rosters are likely to continue to change however prior to the first weekend of play they were checked in the office)
 - Vice President asked if there was not a computer system that we could plug in information and using postal codes it would do our roster checks for us

ADJOURNED: 8:26

ACTION ITEMS

- 1 ED Hood-Deshon to follow up with Highlanders money owed via the court system IN PROGRESS
- 2 Scholarship forms to be revised during the fall
- 3 Whitecap contract to be sent back to the Whitecaps to confirm the two changes IN PROGRESS
- 4 Executive Director to forward amended contact to board members for their review



- 5 President Satterford to sign Whitecaps contact once all corrections are made
- 6 Office to email club presidents regarding their Club Risk Managers Officer's
information DONE
- 7 Constitution amendment needs to be written up to change the wording around
the annual audit
- 8 Treasurer/Executive Director to present control audit report to the Presidents at
the January 2016 President's Meeting
- 9 The presidents to be given notice at January President's Meeting regarding
forwarding their financial statements to the district within 30 days of their AGM
- 10 Definition to be written on what a pooled team entails
- 11 Obtain a "postal code book" to see if we could create a postal code boundary
area in the interest of seeing if a program could be built according to postal
codes to check rosters UNSUCCESSFUL



Previously approved pooled teams:

Peninsula and Prospect Lake requested pooling at gold, silver and bronze wherever needed.

- Used at U14, U15, U16, U18 boys gold & U16 boys silver TBC?
- Used at U13, U14, 16 girls gold & U13 girls silver

2015/2016 Pooled Requests From Lakehill with Gorge unless indicated:

U13 Girls Gold Team - pooled at Lakehill

U14 Girls VIPL Team - hosted at Gorge

U14 Girls Gold Team - pooled at Gorge

U14 Girls Silver Team - pooled at Lakehill

U15 Girls VIPL Team - hosted at Gorge

U15 Girls Gold Team - pooled at Gorge

U16 Girls VIPL team - hosted at Gorge

U16 Girls Silver Team - pooled at Gorge

U16 Girls Bronze Team - pooled at Lakehill

U18 Girls VIPL team - hosted at Gorge

U18 Girls Gold Team - pooled at Lakehill

U18 Girls Silver Team - pooled at Gorge

U14 Boys VIPL Team - hosted at Lakehill

U14 Boys Gold - pooled at Gorge

U14 Boys Bronze team pooled with SFFC hosted at ?? TBD (highlighted because not Gorge)

U15 Boys VIPL Team - hosted at Lakehill

U15 Boys Silver Team - pooled at Gorge

U15 Boys Bronze Team – hosted at Lakehill (new)

U16 Boys VIPL Team – Lakehill-Gorge-Cowichan (highlighted because not just Gorge)

U16 Boys Gold – pooled with SFFC hosted at SFFC - new

U16 Boys Silver Team - pooled at Gorge

~~U16 Boys Bronze pooled with Bays hosted at Lakehill (highlighted because not Gorge) no longer needed~~

U18 Boys VIPL Team - hosted at Gorge

U18 Boys Silver - pooled at Lakehill

Additional 2015/2016 Pooled Requests From Gorge:

U16 Boys Bronze Gorge pooled with PLake – hosted at Gorge

Expected to receive official requests from Saanich Fusion:

U18 Girls Gold with SFFC, Peninsula and PLake, hosted at SFFC

U18 Girls Silver with SFFC and PLake



Recommended Release Requests/Placements

1. Jeremy DS, U18 boys gold
FROM Peninsula
TO Saanich Fusion
FACTS – PSA no problem releasing they don't have a team at this age. Yes was a release last year but valid last year too. Saanich mentioned at president's meeting they were desperate for players at U18 boys gold. Good fit for all.

2. Callum F., U17/U18 boys gold
NO form so can't finalize yet but if does come this is recommendation
FROM Lakehill
TO: BAYS or Saanich Fusion
FACTS: Callum did not make the VIPL team and has been told there is no available place for him at Gorge/Lakehill. Told family to contact Saanich Fusion and Bays because another person was told they could attend a practice for Bays therefore there may or may not be room at Bays as well.

3. Ben C., U13 boys gold
Sooke not prepared to sign form, expecting some parental and club anger from Gorge but expecting Sooke not to sign because this group already has Sooke transfers and they are struggling to field a team.
No solution for this child, he needs to fit into transfers but will be tough because we flagged this team last year as too many transfers at U12 to continue as is....long term solution to start enforcing the 3 transfers per team rule from U6-U12 as well as for U13 and above.