



APPROVED

THE FOURTH MEETING OF THE 2017/2018 BOARD OF DIRECTORS
of the Lower Island Soccer Association (LISA) was held at 19:00 hours on:
12 September 2017
Lower Island Soccer Association Office
ESQUIMALT, BC

Present:

Tim Satterford	<i>President</i>	Linda Pakos	<i>Director</i>
Scott Farquhar	<i>Secretary</i>	Terry Hughes	<i>Director</i>
John Kilbank	<i>Director</i>	Cheryl Rothnie	<i>Director</i>
Eric Erikson	<i>Treasurer</i>		
Andrew Latham	<i>Head Coach</i>	Karen Hood-Deshon	<i>Executive Director</i>

Regrets:

Tara Kennedy	<i>Director</i>	Bob Nex	<i>Vice President</i>
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Recording Secretary: Karen Thompson

The meeting was called to order at 19:06 hrs.

1. ROLL CALL & APPROVAL OF AGENDA:

Motion: To adopt the amended Agenda by E Erikson, 2 nd L Pakos	<i>Carried</i>
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2. Approval of the Board Meeting Minutes

Motion: To approve the August Board Meeting Minutes by L Pakos, 2 nd C Rothnie	<i>Carried</i>
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NEW BUSINESS

Office Report (KHD)

- Pooling
 - Sooke and Gorge have asked to pool at Girls U18 Silver
 - Have received request from both Presidents

Motion: To approve the pooling of Sooke/Gorge at Girls U18 Silver by E Erikson, 2 nd C Rothnie	<i>Carried</i>
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- Three requests for grandparenting

Motion: To approve the grandparenting requests by S Farquhar, 2 nd L Pakos	<i>Carried</i>
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- VIPL
 - The teams for which the presidents made the motion at the August President's meeting, have been approved and are cleared to play
- BCSPL update
 - A meeting was held on the Friday morning prior to Labour Day weekend to discuss the needed requirements to obtain the BCSPL Licence



- Attending the meeting were Tim, Linda, Cheryl, Andrew and Karen HD
- Reasons were
 - not 3 training sessions per week
 - 2 coaches didn't pass their game day assessments
 - BC Soccer understood the reasoning behind only 2 training sessions per week
 - Will assess the named coaches again in early September and keep us posted
 - Lower Island has been asked to sign the BC SPL Member Club Pledge

Motion: <i>To go in camera by T Hughes, 2nd L Pakos</i>	<i>Carried</i>
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Motion: <i>To come out of camera by E Erikson, 2nd S Farquhar</i>	<i>Carried</i>
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Motion: <i>To have both Tim and Karen sign the BC SPL Member Club Pledge by L Pakos, 2nd C Rothnie</i>	<i>Carried</i>
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- BC SPL would like to run a Futsal league
 - VI Wave will not be involved in this league as the games are all Friday nights on the mainland
- The mainland would also like to run a BC SPL Tier 2 league
 - Currently this is the mainland metro league
 - Clubs involved with the BC SPL are mostly in favour of having a Tier 2 league
 - This can only be done by a District vote, we will likely continue to hear about this

TECHNICAL REPORT (AL)

- Jason de Vos, Canada Soccer Director of Development will be speaking at a BC SPL technical meeting on September 19th all technical directors and administrators are invited
- VIPL problem team
 - Karen HD had a problem with parents/team officials of one VIPL team which she asked Tim to help her deal with
 - Parents were unhappy where their team was placed
 - The movement of this team was done at the request of their own club technical committee
 - Upper Island had already drawn up and had club's approval of the VIPL schedules
 - Tim sent an email to people involved and there was no further response
 - Karen HD would like to thank the board for their guidance and assistance through this scheduling conflict
- Referee feedback
 - Treasurer Erikson and Director Kilbank both agreed that the referee feedback form which is posted on the LISA website is a good thing, board members were in agreement
 - BC Soccer, LIWSA, VISL, and BC SPL all have similar forms on their websites
- VIRSA has sent a proposal to increase assessment fees
 - Currently has approximately 30 members



- Would like others to forward them \$250 to set up a referee scholarship
- LISA already has scholarships which youth referees are encouraged to apply for
- Coaching courses
 - JdF and Gorge will be holding Active Start and FUNdamental courses Sept 24th and October 15th
 - Other clubs have set up courses but have had to cancel due to lack of registration
- LISA will be receiving a \$1,000 grant to encourage more female involvement in soccer
 - LISA holds an annual She Kicks coaching program with the assistance of the UVIC Vikes Women's Soccer team
 - In discussions to hold a Learn to Train and Soccer for Life for females
 - To retain the grant, activities must be completed by March, 2018
 - Prospect Lake also received a \$1,000 grant and have been in touch regarding ways we can help or advise
- Learn to Train and Soccer for Life courses are being scheduled over the winter break as they were last year
 - Both courses can be held at the same time and Andrew would like the Board's permission to hold them at PISE despite the facility being a bit more expensive
 - This gives the courses the required meeting rooms and also the field will be available
- VI Wave Boys 2000 playing in the VISL Div 1
 - 2 adult players are currently registered with this team
 - 3 or 4 players are UVIC Red shirt players
 - 3 former players have left the Wave team and are playing for other VISL teams
- VI Wave Girls 2000 will continue playing in the BCSPL league
 - Best place for the girls to play this year and will have more opportunities for playing time

COMPETITIONS COMMITTEE UPDATE (TS)

- BC Soccer has offered the Island a second spot in the Coastal Cup and if the finalist from the Island wins Coastal Cup, there will be two berths into the provincials for Island teams
- LISA teams playing against Upper Island teams to be the rep in the provincials would both be given a berth into the Coastal Cup
 - It is mandatory that the finalist for the Island rep game compete in the Coastal Cup
 - If the finalists for the Island rep game wins Coastal Cup, they will be given a berth into the provincials as well as the Island rep
 - It is mandatory if the finalist wins Coastal Cup for them to participate in the provincials
 - It is mandatory that the winner from the Island must participate in the provincials
 - LISA teams declare their entrance into the B Cup competition by December 1st, will need to update our information to ensure these changes are clear for teams wishing to declare this year



- Although both U14 girls gold teams ended up playing in the same division (with the U13 girls gold teams and have been given permission to play Cup in the own age category) we asked the committee if the teams would have been granted permission to play in their own age group for B Cup if the Cowichan Girls Gold U14 team went up a division and the Bay Girls Gold U14 dropped down a division
 - We were told permission for B Cup at their own age would not have been granted and the Girls Gold U13 teams would not have been given permission to play U13, they would have been required to play U14, so it was a good thing teams got to this place on their own.
- Starting with the 2018 Premier Cup Provincials, BC Soccer will give the teams a travel allowance
 - Monies for this have come from the futsal tournament which is held after Christmas and will now be given back to the grassroots
 - \$8,000 will be given for travel allowances to teams travelling to BCSPL provincials
- LISA will be hosting the 2018 BCSPL Provincials in June
 - Location will either be UVIC or at the Westhills/Goudy turfs in Langford

WEBSITE (JK)

- Gold schedules are up and working
- Silver schedules are going up today
- U11 and 12 schedules will be up tomorrow
- Standings on the website are current
 - Problems with the standings on the website will come when teams inevitably change divisions
- Some glitches are being worked out but not many
- Board information is going up, some pictures are required and board members' biographies are required
- The discipline site needs further work
 - Discipline cards need to be sorted so that the office can track player yellow and red cards and team official's discipline (currently only going to the webmaster not the office, working on the email settings to correct this in time for this weekend's games)
- Would LISA like to sell sponsor banners for their website?
 - To continue to be discussed in the future

BUDGET (EE)

- The attached technical budget was discussed
 - LISA is going to be bringing a bus down to PISE for the Upper Island players for a practice twice a month
 - 4 BCSPL games will be held in Nanaimo in September
 - Kit expenses shows the kit purchases for the two intake teams, and stock on hand at the end of the season
 - Wave sponsor contract will be ending shortly, will need to determine if it will continue
 - Teams are able to get their own sponsors with Karen Hood-Deshon's permission
 - Guidelines and pricing suggestions need to be drawn up for team sponsors to ensure that it is the same across the board
 - In some cases, some of the sponsor money comes back to the club



- Sponsor cannot advertise in the same places as existing BCSPL sponsors

Motion: To approve the BCSPL Wave budget by J Kilbank 2 nd T Hughes	<i>Carried</i>
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OTHER

- Online permit form to be added onto the new website
- Who can a U14 VIPL regional team permit from?
 - If you permit to one team, you can no longer permit to another team for the balance of the year
- Wave technical committee was discussed
 - No Wave parent can be on the committee
- Director Pakos reported on the U13 Intake Festival held in North Vancouver over the weekend
 - Game officials were good
 - No concession stands were available
 - Mountain was late in knowing that they would be hosting the festival so league was just happy fields were available
 - Wave teams played well, teams were in all games
 - One BC Soccer employee was there
 - Didn't see BC Soccer taking videos this year
 - Didn't see BC Soccer coach that was at the license meeting in attendance

Adjourned 8:58

ACTION ITEMS:

1. President Satterford and Executive Director Karen HD to sign BCSPL pledge
DONE
2. Board members to send in biographies for the website
3. Director Kilbank to work on an on-line permit form for the website
4. Executive Director to finalize permit rules for U14 VIPL players
5. Executive Director to forward referee complaint form to club president and general manager as per usual process DONE



	Aug '16 - Jul 17	Budget	\$ Over Budget		BUDGET FOR 2017/2018
Ordinary Income/Expense					
Income					
EA Sports BC SPL - Income					
Kit Money	16,934.00	-2,500.00	19,434.00 X		17000
EA Sports BC SPL - Income - Other	379,581.50	385,600.00	-6,018.50		379450 (numbers in 2nd tab)
Total EA Sports BC SPL - Income	396,515.50	383,100.00	13,415.50		
Interest	52.08	50.00	2.08		50
Sponsorship	10,465.00	10,000.00	465.00		5000 Sponsorship ending?
Total Income	407,032.58	393,150.00	13,882.58		401500
Expense					
Academy and Camps	0.00	560.00	-560.00		560
Administration					
Benefits - Coaches	1,873.11	2,250.00	-376.89		1900 WorkSafe fees down
Total Administration	1,873.11	2,250.00	-376.89		
Bad Debt	0.00			Y	
EA Sport BC Soccer Premier Leag					
Administration	26,821.34	27,600.00	-778.66		27000
Buses	29,350.20	36,000.00	-6,649.80		30000
Nanaimo Buses					8000 Adding buses for UISA
Clothing - Coaches	582.40	1,500.00	-917.60		1000
Coaches Honorarium	105,070.35	106,700.00	-1,629.65		100000
Equipment	4,624.49	5,000.00	-375.51		5000
Ferries	39,083.82	45,600.00	-6,516.18		43000
Field Rental	68,660.36	77,000.00	-8,339.64		74000
Fines	50.00	700.00	-650.00		500
Game Day Expenses	3,265.53	3,500.00	-234.47		3500
Hotels	4,972.42	7,700.00	-2,727.58		7700
Kit	26,675.21	0.00	26,675.21 X		19500
League Fees	20,216.00	20,000.00	216.00		20000
Medical Kits/Replace Supplies	422.11	400.00	22.11		400
Meetings	1,715.40	2,000.00	-284.60		2000
Mileage	2,956.67	3,480.00	-523.33		3200
Per Diem	1,204.75	1,000.00	204.75		1200
Playoffs	11,499.81	25,000.00	-13,500.19		15000
Referees	14,810.00	15,000.00	-190.00		15000
Refund of Fees	12,600.00	0.00	12,600.00		0
Team Snap	806.51	1,000.00	-193.49		1000
Training Shirts	4,135.75	2,000.00	2,135.75		4000
Uniforms	1,718.50	4,400.00	-2,681.50		15000 New uniforms
Whitecaps Showcase Entry	5,500.00	4,000.00	1,500.00		5500 Younger teams added
Total EA Sport BC Soccer Premier Leag	386,741.62	389,580.00	-2,838.38		401500
Prior Years Adjustments and Correction	8,596.09			Y	
Total Expense	397,210.82	392,390.00	4,820.82		
Net Ordinary Income	9,821.76	760.00	9,061.76		
Other Income/Expense					
Other Expense					
Other Expenses	2,254.04	0.00	2,254.04		
Total Other Expense	2,254.04	0.00	2,254.04		
Net Other Income	-2,254.04	0.00	-2,254.04		This overage goes
Net Income	7,567.72	760.00	6,807.72		towards new uniforms