



APPROVED

BOARD MEETING #4

THE FOURTH MEETING OF THE 2020/2021 BOARD OF DIRECTORS

of the Lower Island Soccer Association (LISA) was held at 18:30

Tuesday, October 6th, 2020

Via Zoom meeting,

Present:

Mike Synnuck	<i>President</i>	Keith Bandy	<i>Secretary</i>
David Johnson	<i>Vice President</i>	Terry Hughes	<i>Director</i>
Linda Pakos	<i>Director</i>	Carey Gustafson	<i>Director</i>
Andrew Wynn Williams	<i>Treasurer</i>	CJ Young	<i>Director</i>
Kevin Astridge	<i>Director</i>	Omar Ahmad	<i>Director</i>

Stuart Bancroft	<i>Executive Director</i>	Andrew Latham	<i>Head Coach</i>
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Recording Secretary: Stuart Heath

The meeting was called to order at 18:31

1. ROLL CALL & APPROVAL OF AGENDA:

On a Motion duly made, Seconded and Carried it was resolved to adopt the Agenda

2. APPROVAL OF MINUTES:

On a Motion duly made, Seconded and Carried it was resolved to approve the minutes from LISA Board Meeting #2, September 1st, 2020

On a Motion duly made, Seconded and Carried it was resolved to approve the minutes from LISA Board Meeting #3, September 17th, 2020

3. LISA UPDATES



Office Update:

- First Weekend of LISA Interlocking play
 - Biggest challenge is managing total number of people at the field
 - Referee reminder of new rules and protocols regarding kick-ins
- BCSA hosted SGM
 - Housekeeping in preparation of upcoming AGM
- 2 teams entering LISA Cohorts had “mixed” prior to joining LISA Cohorts, required to take 14 day break prior to beginning LISA play

Technical Update:

- Correspondence with UISA and Nanaimo regarding Tier 2
- LISA has been hosting multiple meetings with Club Technical Staff
 - LISA has been extremely pleased and appreciative of the cohesion shown and time and effort put in by the clubs to make this phase of play happen.
- Coach Education has moved online, recommending that coaches sign up and do the educational piece now so when we are able they can complete the field work
- Meeting with Sooke to find way to support them through this phase
- Clubs facing challenges meeting RTP protocols, municipalities may revoke permits
 - 50 person at a field, clubs must take responsibility of spectators
 - Must have clear entry and entrance points
 - All other aspects aside from game play must remain socially distanced,

4. BOARD ETHICS (MS)

- Internal email between Board and LISA Club Presidents has been leaked resulting in BCSA Judicial investigation
 - BCSA did not pursue any further disciplinary action
 - Reminder that Board members have signed a Code of Ethics and all internal communications are confidential and not to be disseminated until Board minutes have been approved

5. BUDGET/FINANCIALS (AWW)

- Financials are on track, down on expenses
- Accountant has filed the most recent year of taxes



- Next step is to follow up with lawyer regarding a voluntary disclosure

6. GOVERNANCE COMMITTEE PROPOSAL (MS)

- Governance Committee has submitted a proposal for Ann Moscow to continue with the policy review process
 - Board discussed the proposal

7. WAVE DRAFT AGREEMENT (MS)

- First draft of VI Wave PFC contract presented
 - Discussed current draft and asked for further feedback

8. LISA BOARD REFERRAL OF TECHNICAL ISSUES (KB)

- Recommend that the LISA Board strike a formal Advisory Technical Committee made of the Club Technical Directors, led by Andrew Latham, for which the Board can refer to for advice on technical issues
 - Terms of reference would need to clearly define the roles of the committee as Club Technical Staff are employees of the clubs and may, at times, be in conflict with the recommendations of the committee
 - Keith to draft Terms of Reference
- LISA should formalize relationship with Referees as well

ACTION ITEMS

- LISA to remind clubs of RTP protocols and recommendations –COMPLETE
- Andrew Wynn-Williams to meet with lawyer regarding voluntary disclosure- COMPLETE
- Mike and Stuart to compile feedback regarding Wave/PFC Contract for completion- ONGOING
- Keith to complete Terms of Reference for Advisory Technical Committee

ADJOURNED: 19:54