



APPROVED

BOARD MEETING #2

THE SECOND MEETING OF THE 2021/2022 BOARD OF DIRECTORS

of the Lower Island Soccer Association (LISA) was held at 19:00

Tuesday, October 5, 2021

Via Zoom meeting,

Present:

Mike Synnuck	<i>President</i>	Terry Hughes	<i>Director</i>
David Johnson	<i>Vice President</i>	Omar Ahmad	<i>Director</i>
Linda Pakos	<i>Director</i>	Carey Gustafson	<i>Director</i>
Andrew Wynn Williams	<i>Treasurer</i>	CJ Young	<i>Director</i>

LISA Staff:

Stuart Bancroft	<i>Executive Director</i>
Andrew Latham	<i>LISA Head Coach</i>

Recording Secretary: Stuart Bancroft

The meeting was called to order at 19:00

• **ROLL CALL & APPROVAL OF AGENDA:**

On a Motion duly made, Seconded and Carried it was resolved to adopt the Agenda as amended

• **APPROVAL OF MINUTES:**

On a Motion duly made, Seconded and Carried it was resolved to approve the minutes from LISA Board Meeting #12, June 8th, 2021

• **LISA UPDATE (SB & AL):**

- Have completed the first 3 weeks of play including seeding rounds for the Tier 3 divisions
 - TD's have met to discuss divisional re-alignment were necessary
- First Discipline hearing took place Wednesday, September 29th



- Committee remains the same as previous year, Chaired by Brad McEwan, members Rick Hood, Samantha Mount, and alternate Dan Romain
- LISA hosted the “Circle K Active Start She Kicks Festival” at the University of Victoria on October 3rd.
 - Total of 116 Registrants and raised \$750 for the Indigenous Sport, Physical Activity & Recreation Council
- LISA Circle K Active Start Mini-Fest scheduled for October 23-24 hosted by Juan de Fuca Soccer Association
- LISA has supplied 155 Coach Certification online registrations
 - LISA will be offering on field sessions to complete the coach certification process at Gorge FC in January
- LISA to explore opportunities to host “coaching symposiums” in the near future

- **BUDGET AND FINANCIALS (AWW):**
 - Treasurer Wynn-Williams provided a Quarterly Budget review
 - LISA Registration revenue predicted to be close to or higher than predicted. LISA has seen a large increases in the U6-U11 age groups
 - LISA budget is on track. Professional fees for the “Voluntary Disclosure” and “Controls Review” are significant due to the need to re-state our filings from past years.
 - LISA still collecting the CEWS but will be unlikely to qualify once we collect Registration Revenue from Clubs
 - LISA to reach out to our Small Business advisor at Coast Capital regarding a GIC contribution

- **COMMITTEE UPDATES:**
 - Governance Committee
 - Committee has re-convened and met on October 4th
 - Howard McElderry, Past Bays United President, will serve as Chair
 - The Membership Application process, role of the President’s Advisory Council, and LISA service agreement were deemed the highest priority tasks for the Governance Committee
 - Membership Review Committee



- LISA is expecting Full Member Applications to be submitted prior to the October 31st deadline
- LISA has discussed with Governance Committee Chair, Howard McElderry, to serve on the Membership Review Committee
- LISA Board members will make up the remainder of the Membership Review Committee with ED, Stuart Bancroft, providing administrative support
- World Cups Committee
 - Director Pakos attended the first introductory meeting of the World Cups Committee
 - World Cups have formed a Society
 - Planning to host festival on April 15th and 16th weekend
- Code of Conduct Committee
 - LISA universal Code of Conduct aimed to be completed prior to the end of LISA season and start of Tier 2.
- **FEMALE COACHING INITIATIVE**
 - Director Gustafson provided an update on LISA's Female Coaching Initiative
 - Plan to connect with clubs to fill remaining spots
- **OTHER BUSINESS**
 - LISA and Juan de Fuca have expressed concerns regarding Mini-Fest and Covid-19 related protocols
 - Juan de Fuca have suggested they do not plan to operate a concession or have any sponsor activations
 - Multiple LISA clubs have had youth members test positive for Covid-19
 - Clubs have been working with their municipalities and following health guidelines

Action Items:

- Stuart to explore option of merging Technical and General accounts and contributing to GIC accounts- *ONGOING*

ADJOURNED: 19:58