



APPROVED

THE SECOND MEETING OF THE 2017/2018 BOARD OF DIRECTORS
of the Lower Island Soccer Association (LISA) was held at 19:00 hours on:
13 June 2017
Lower Island Soccer Association Office
ESQUIMALT, BC

Present:

Tim Satterford	<i>President</i>	Terry Hughes	<i>Director</i>
John Charlton	<i>Director</i>	Linda Pakos	<i>Director</i>
Bob Nex	<i>Vice President</i>	Tara Kennedy	<i>Director</i>
Scott Farquhar	<i>Secretary</i>		
Andrew Latham	<i>Head Coach</i>	Karen Hood-Deshon	<i>Executive Director</i>

Regrets:

John Kilbank	<i>Director</i>	Eric Erikson	<i>Treasurer</i>
Cheryl Rothnie	<i>Director</i>		

Recording Secretary: Karen Hood-Deshon
The meeting was called to order at 19:12 hrs.

1. ROLL CALL & APPROVAL OF AGENDA:

Motion: To adopt the Agenda by L. Pakos 2 nd T. Kennedy	<i>Carried</i>
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2. Approval of the Board Meeting Minutes

Motion: To approve the May 2017 Board Meeting Minutes by S Farquhar, 2 nd L Pakos	<i>Carried</i>
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NEW BUSINESS

Technical Report (AL)

- A big and genuine thank you to John Charlton, Risk Management Officer who was elected to the BC Soccer board - Head Coach Latham said LISA will miss him and his expertise and BC Soccer is lucky to have him
- BCSPL
 - 6 teams onto the semi-finals – our best yet
 - 2 home on Sunday (noon and 3pm)
- Coaching Courses
 - Soccer for Life – August 19/20 at Blue Heron
 - Learn to Train – August 19/20 at Bays (awaiting confirmation from Bays for fields)
 - Leave FUNdamentals and Active Start for clubs
- VIPL
 - Committee meeting last week, pretty good as things are getting done
 - Definition of home address faced challenges, will need to assess at the end of this season if members are happy



- Team names will not be as previously reported, teams will have the LISA logo on their jersey and the teams will get to pick their own names
- BCSPL Survey of aging out
 - Every year our oldest girls team goes into the LIWSA Premier league
 - Parents/players have concerns about this movement
 - meeting with our oldest girls team tomorrow regarding next season
 - Want more info on navigating university scholarship process
 - Worked with Bill Green (who runs company for understanding and trying to get scholarships) better this year and will continue to do this again so we get to the younger age groups as well
 - Nothing surprised us, need a better website (working on it this summer), expensive program, best part of the program is coaches but they want to see the same coaches more often, want players who don't make it at U13 to have more opportunities (current teams have much higher turnover than Metro did because the permitting systems allow us to look at players more easily).
 - Sample size was not large but everyone was sent the survey and had the opportunity to provide feedback

Office Report (KHD)

- Staffing update
 - hired Stuart Bancroft, he begins on Tuesday, used to be a game day manager, worked at the Highlanders, looking forward to his start date
- Presidents' Retreat June, 2017
 - As no presidents came forward with ideas to be discussed at the retreat, it is too late to organize a retreat before the end of June this year
- BC Soccer AGM
 - John Charlton, Tim Satterford, Bob Nex, Linda Pakos and Terry Hughes attended with Karen Hood-Deshon
 - BC Soccer's Constitution was not passed
 - This should not happen to us because we have been up front with members and are not trying to make any changes without consultation
 - Criminal Record Checks moving to every 5 years was not passed
 - Remains at every 3 years however there is an additional clause that will require a volunteer to self-disclose if they are convicted of an offense before the next CRC is required
 - Required a recorded vote to confirm numbers
 - Instead of increasing our risk, we have decreased it, pleased with the result
 - John Charlton elected to BC Soccer board
 - Youth forum the next day, members want BC Soccer to look after referee criminal record checks
 - Youth forum the next day, two day conferences in December/January coming, could potentially send new employee
 - Tim mentioned International Transfer Certificate frustrations again
 - B Cup Coastal Cup offering two spots into competition next season due to mainland districts joining leagues and they no longer can distribute the wildcards easily to each district



- Coastal Cup is in April and we may struggle to fill the second spot, need to determine how we should move forward
- Two years in a row LISA has had teams drop out of B Cup Provincials
 - we don't want to accept an additional bid if teams will not show up for games
 - U15 girls dropped out of provincials at B Cup this year
 - their fine will be \$2500 at minimum
 - Start discussions with Upper Island regarding B Cup Coastal Cup spots
- Associate Memberships
 - Associate Member's Application to Travel recently came in with over 100 names, all properly registered, nice to see
 - Associate Membership received
 - Mostly for international students and this is something we do need on the island
 - If not international students, permissible as long as players are registered in a league
 - Encourage others to apply for associate membership status
 - Does BC Soccer renew automatically
 - Motion at the AGM each year
 - Should LISA approach academies that aren't associate members to suggest they get membership
 - Better to speak to the approved members and remind them that they can't play non-affiliated teams

<p>Motion: To approve Associate Membership Application Vancouver Island International Soccer Academy by L Pakos, 2nd T Kennedy</p>	<p>Carried</p>
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- Meeting dates distributed and agreed upon
- United Football meeting recently
 - May try and do a Soccer Day in Victoria in September at Hampton
 - GST on services, not registration fees, has been brought to the attention of BC Soccer
 - Were told at BC Soccer AGM that as districts complete their Notice to Reader, the accountant may bring this to the district/club's attention
 - The accountant did not mention it after the completion of the LISA Notice to Reader dated June 7th, 2017

LISA Risk Management Officer

- John Charlton has been elected to the BC Soccer Board and in doing so is required to resign from the LISA board within 60 days
 - A letter of resignation will be submitted later this month
 - Has been on the LISA board for 9 years
- John would be happy to help LISA on risk management issues and advice if we ask for assistance
 - Will not conflict with his duties on the BC Soccer board
- Should we be naming a director of the board as the Risk Management Officer



- Believe rules state we are required
- President appointed John Kilbank as the official risk management officer for LISA

Other:

- Terry and Linda attended a city meeting regarding Topaz Park
 - City has been doing surveys, but this meeting was for active stakeholders (ie permit holders)
 - Invited to ask for our wish lists, ours was more turf fields, replace turf at Finlayson, have asked for new painted lines that would make the field smaller
 - Pickleball looks like it will be added to the park but it is not a threat to soccer fields
 - Hope to move the washroom to a more central location
 - Also requested to have the parking lots connected
- Give appreciation to Andrew for BCSPL program this year

Adjourned 8:40

ACTION ITEMS

1. Submit LISA Notice to Reader to BC Soccer DONE
2. Executive Director to sign Scribe Graphics Inc. contract on behalf of LISA and the Board DONE
3. Head Coach Latham will investigate a possible new board member DONE
4. Director Charlton to resign from the LISA board prior to the next board meeting DONE
5. Executive Director to have Director Charlton removed as a bank signing authority DONE
6. Start discussions with Upper Island regarding B Cup Coastal Cup bid DONE