



APPROVED

BOARD MEETING #11

THE ELEVENTH MEETING OF THE 2020/2021 BOARD OF DIRECTORS

of the Lower Island Soccer Association (LISA) was held at 19:00

Tuesday, May 4th, 2021

Via Zoom meeting,

**Present:**

Mike Synnuck	<i>President</i>	Kevin Astridge	<i>Director</i>
David Johnson	<i>Vice President</i>	Terry Hughes	<i>Director</i>
Linda Pakos	<i>Director</i>	Carey Gustafson	<i>Director</i>
Andrew Wynn Williams	<i>Treasurer</i>	CJ Young	<i>Director</i>
Keith Bandy	<i>Director</i>	Omar Ahmad	<i>Director</i>

**LISA Staff:**

Stuart Bancroft	<i>Executive Director</i>
Andrew Latham	<i>LISA Head Coach</i>

**Recording Secretary:** Stuart Bancroft

The meeting was called to order at 19:00

• **ROLL CALL & APPROVAL OF AGENDA:**

**On a Motion duly made, Seconded and Carried** it was resolved to adopt the Agenda

• **APPROVAL OF MINUTES:**

**On a Motion duly made, Seconded and Carried** it was resolved to approve the minutes from LISA Board Meeting #10, April 6th, 2021

• **LISA UPDATE (SB & AL):**

- Andrew Latham has renewed his contract as LISA Head Coach
- Tier 2 Planning group met to discuss feedback from clubs
  - Next steps to engage BCSA and UISA
- Executive Director sat in on Topaz Field Redevelopment Workshop on April 14<sup>th</sup>



- City of Victoria presented a plan for redeveloped Finlayson Turf field with expected completion September, 2022
- Scholarship application deadline has closed
  - LISA has received approximately 25 applications
  - Scholarship Committee to review applications and advise LISA of selections
- Members of the Governance Committee met with BCSA Monday, April 5<sup>th</sup> to discuss upcoming Membership Application requirements
  - Governance Committee to reconvene Tuesday, April 13<sup>th</sup>.
- Technical Directors met April 28<sup>th</sup>
  - 4 LISA Coaches have signed up for NCCP coaching courses provided by LISA
  - NCCP have release a “Return to Sport Module”
  - Provided update on changes to CSA Grassroots Coaching course delivery system
- BCSA exploring changes to “Playing Down” procedures
- CSA moving away from 11 vs 11 to 9 vs 9 at U13 for Tier 1
  - Expect to be mandated by the National Club Youth Licence
- 7 of 10 LISA clubs have opted in to the “Quality Soccer Standards Provider”
  - LISA and BCSA coordinating meeting for all LISA clubs to meet with BCSA staff to review process
- Andrew Latham and Director Gustafson working on a Female Coaching program
  
- **BUDGET AND FINANCIALS (AWW):**
  - Treasurer Andrew Wynn-Williams provided an update on the current budget and financials
  - Voluntary Disclosure has been filed with the CRA
    - Expecting the additional accounting costs to complete filings will be high
  - LISA expecting Fee Structure for 2021-2022 to return to pre-pandemic normal
    - LISA will delay collection of fees until we have a firm understanding of what next season will look like
  
- **COMMITTEE UPDATES:**



- Marketing and Communications
  - Stuart met with marketing director from JP Broadcast Group and presented outline for summer radio advertisement on the Zone @91.3
- Sponsorship
  - LISA in early discussion with World Cups Youth Festival regarding potential partnership
- Technical Director Advisory Group
  - The Board discussed the topic at length
  - LISA Board would like the TD meeting and consultation process to be formalized
  - Challenge of ensuring TD's are engaged in a way that allows them to speak openly and not put them at odds with their clubs

**On a Motion duly made, Seconded and Carried** it was resolved to table the discussion of the Technical Director Advisory Group

- Executive Director to form task force and engage additional stakeholders

- **PFC CONTRACT AND PRESIDENTS MEETING (SB)**

- Club President representatives and LISA staff met with Pacific FC staff regarding the communications from PFC Trident program being delivered to LISA Club members
  - Responsibility of both groups to determine where PFC fit in within LISA's structure and collectively communicate the Island's player pathway
- Stuart and Mike met with Josh Simpson to review PFC Wave Contract
  - Changes to BCSEA membership structure have posed additional challenges

- **OTHER BUSINESS**

- Board Ethics and Interactions
  - Reminder of Board ethics, confidentiality, and proper channels and timeline for dissemination of information
- Royal Athletic Park Upgrade Proposal
  - Pacific FC and Vic West FC have circulated a draft proposal for an upgrade to Royal Athletic Park and are looking for a letter of support from LISA



**On a Motion duly made, Seconded and Carried** it was resolved to provide a letter of support to the Royal Athletic Park Upgrade Proposal

**Action Items:**

- Stuart to draft Terms of Reference for Discipline Committee- *ONGOING*
- Andrew to share NCCP Return to Sport module- *ONGOING*
- LISA Scholarship Committee to select 2020-2021 Scholarship winners - *COMPLETE*
- Stuart to reconnect with JP Broadcast Group Marketing Director and report to Board- *COMPLETE*
- TDAG Taskforce to meet- *COMPLETE*
- Stuart to provide quote for additional cost of work for PFC contract - *COMPLETE*
- Stuart to distribute notes from PFC meeting and follow up PAC to be scheduled- *COMPLETE*
- PFC contract to be revised with BCSA membership updates- *ONGOING*
- Mike to draft letter of support to RAP Upgrade Proposal- *COMPLETE*

**ADJOURNED: 20:53**