



APPROVED

BOARD MEETING #1

THE TWELTH MEETING OF THE 2020/2021 BOARD OF DIRECTORS

of the Lower Island Soccer Association (LISA) was held at 19:00

Tuesday, September 14th, 2021

Via Zoom meeting,

Present:

Mike Synnuck	<i>President</i>	Terry Hughes	<i>Director</i>
David Johnson	<i>Vice President</i>	Omar Ahmad	<i>Director</i>
Linda Pakos	<i>Director</i>	Carey Gustafson	<i>Director</i>
Andrew Wynn Williams	<i>Treasurer</i>	CJ Young	<i>Director</i>

LISA Staff:

Stuart Bancroft	<i>Executive Director</i>
Andrew Latham	<i>LISA Head Coach</i>

Recording Secretary: Stuart Bancroft

The meeting was called to order at 19:00

• ROLL CALL & APPROVAL OF AGENDA:

On a Motion duly made, Seconded and Carried it was resolved to adopt the Agenda as amended

• ELECTION OF OFFICIALS:

- The Lower Island Soccer Association is seeking nominees for the positions of Vice President and Secretary
- President Synnuck called for nominations for the position of Vice President
 - Director Pakos Nominated Director Johnson, seconded by Director Wynn-Williams
 - Director Johnson accepted the nomination
- President Synnuck called for nominations three more times
- Hearing no other nominations, the position of Vice President was awarded to Director Johnson



- President Synnuck called for nominations for the position of Board Secretary
 - No nominations were heard
 - President Synnuck called for nominations three more times
 - Hearing no nominations, the position of Board Secretary will remain vacant

- **APPROVAL OF MINUTES:**

On a Motion duly made, Seconded and Carried it was resolved to approve the minutes from LISA Board Meeting #12, June 8th, 2021

- **LISA UPDATE (SB & AL):**

- Full field games are kicking off this upcoming weekend
 - Schedules for all divisions will be posted this weekend
 - Working closely with club technical staff to determine balanced divisions including the use of “seeding rounds”
- BCSA has circulated most recent ViaSport and BC Health mandates as they apply to outdoor soccer to associations and member clubs
- LISA’s new membership application is now live on the LISA website
- Andrew working closely with club technical staff to view as many “seeding games” as possible to get a better understanding of divisional make-ups
- Working in partnership with Uvic Vikes to host “She Kicks” festival on October 3rd
 - Free to attend event open for U8-U13 Girls
 - Will be collecting cash donations for the Indigenous Sport, Physical Activity, and Recreation Council (ISPARC)
- Andrew meeting with ISPARC representative to identify opportunities of support LISA can provide to the local Indigenous communities
- Progress being made distributing CSA coaching course codes and setting up on field sessions
 - Recommendation of re-evaluating the LISA coaching development fee collection and distribution methods

On a Motion duly made, Seconded and Carried it was resolved to



- **BUDGET AND FINANCIALS (AWW):**
 - Treasurer Wynn-Williams updated the board on the organization's current financial statements
 - LISA is going to invoice the member associations 70% of last years registration fee
 - Recommendation to merge the General and Technical bank accounts and contribute a portion of the Technical account to LISA's existing GIC contributions

- **LISA RULES AND REGULATION UPDATES**
 - Stuart has updated the "LISA Administrative Handbook" to reflect changes of language and housekeeping rules
 - LISA "Recruitment Rules and Regulations" to be added to the LISA website
 - Additional changes to LISA cup structures and BCSA cup qualification to follow once format has been determined

- **COMMITTEE UPDATES:**
 - Governance Committee
 - LISA "New Member Application" has been approved by BCSA and posted on the LISA website
 - LISA to re-convene the Governance Committee in early October to discuss Associate Membership Class
 - LISA Board will be responsible for creating the "selection committee" for any potential new members
 - Tier 2 Committee
 - Tier 2 steering committee met with available club technical staff to hear their questions or concerns over the structure
 1. Limited number of Technical Staff were available.
However, the feedback that was received was positive
 - 8 member "Island Cup Steering Committee" consisting of UISA and LISA members conducted their first introductory meeting
 1. Second meeting scheduled for September 22nd

- **PFC/ WAVE CONTRACT UPDATE (SB)**
 - Final draft of the PFC/Wave was presented to the LISA Board



- LISA Board discussed the revisions and was satisfied with the document and supportive of moving forward

- **OTHER BUSINESS**
 - Outstanding LISA Scholarship -Anna Corbett
 - Previous LISA scholarship award winner unable to attend post secondary in the timeframe outlined on the application has requested that LISA provide the outstanding scholarship

On a Motion duly made, Seconded and Carried it was resolved to award the outstanding 2019 LISA Scholarship to Anna Corbett

- Truth and Reconciliation Day
 - The federal government has announced September 30, 2021 as “National Day for Truth and Reconciliation”
 - LISA member clubs have reached out the members of the LISA board for guidance on how to observe the occasion
 - LISA Board discussed how best to make meaningful, long-term connections with the local indigenous communities through soccer and will begin exploring options
- Risk Management
 - It was reminded that the LISA Board needs to appoint a Risk Management Officer

Action Items:

- Stuart to circulate descriptions of Board Secretary and Risk Management Office
- LISA staff to consider alternate ways to serve LISA Coach development-*ONGOING*
- Stuart to explore option of merging Technical and General accounts and contributing to GIC accounts- *ONGOING*

ADJOURNED: 20:28