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BOARD MEETING #4

THE FOURTH MEETING OF THE 2006/2007 BOARD OF DIRECTORS
of the Lower Island Soccer Association (LISA) was held at 19:00 hours on:

03 October 2006
Esquimalt Rec Centre
527 Fraser Street
VICTORIA, BC

Present:

Tim Satterford	<i>President</i>	Terry Hughes	<i>Director</i>
Ken Aitken	<i>Secretary</i>	Mike Seal	<i>Director</i>
Garth Dunn	<i>Director</i>	Keith Smith	<i>Director</i>
Bill McCreadie	<i>Director</i>	Tiberio de Frias	<i>Director</i>
Sharon Marejka	<i>Executive Director</i>		
Alan Churchard	<i>Director of Coaching and Soccer Development</i>		

Regrets:

Robert Gutierrez *Director*
Bob Nex *Vice-President*
Maureen Mitchell-Starkey *Director*
Mark Brittain *Vice-President*

Recording Secretary: Tracey Cottrell

The meeting was called to order at 19:07 hrs.

1. ROLL CALL & APPROVAL OF AGENDA:

Motion: <i>To adopt the Agenda as circulated by B. McCreadie 2nd G. Dunn</i>	Carried
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2. APPROVAL OF MINUTES OF BOARD MEETING #3 September 5, 2006

Motion: <i>To approve the Minutes as circulated of Board Meeting #3 September 5, 2006 by B. McCreadie 2nd T. de Frias</i>	Carried
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Action Items:

1. Members have been asked whether a date in early October or early January would be preferable for the Board Retreat.
2. T. Cottrell attempted to gain access to the LISA electronic database without success.



3. TECHNICAL REPORT:

As presented by Mr. Churchard. An electronic copy will be distributed.

4. OLD BUSINESS:

LISA Board Retreat

Many Board Members were unavailable for October. It appears more like that an early January may work better, although it was recognized that some may be away on a winter holiday. K. Aitken will come up with a few tentative dates and re-circulate the request for Board availability.

Determining League Winners and Replay of Postponed Games

Proposed Rule Additions as circulated. Call for Board approval so that the matter can be brought before the Presidents at their next meeting.

Motion: <i>I move to accept the Rule Changes as outlined</i> by G. Dunn 2 nd K. Aitken	Carried
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Youth to Youth Permits

B. Nex has re-circulated the draft rules regarding this matter. It will be brought before the Presidents for approval at their next meeting.

Board Member Committee Assignments Update

Apologies from T. Satterford for the delay, but assignments have almost been completed.

Reps and Presidents Meetings – Scheduling

It has been noted that the need for Reps Meetings is declining, especially due to the ability to electronically share information. A calendar indicating the meetings that Presidents are required to attend, and those Reps are required to attend, would be circulated. Club Presidents will retain the right to call a Presidents meeting at their discretion.

This proposal, however, is contrary to our Constitution, which states that the LISA Board must meet with Clubs once each month (except July). This matter will be brought before the Presidents for approval at their next meeting. If approval is granted a “special” meeting of the Board and Presidents would have to be called.

NOTE: As per LISA Bylaw;

Article 9 – Information Meetings of the Club Representatives and the Club Presidents

9.1 A minimum of once a month during the playing season and as needed during the off-season, the association president will chair a meeting of the club representatives. The designated representative from the select league committee will also be invited.

5. NEW BUSINESS:

Risk Management Forms and Oath of Office Form

Both forms from all Board Members are due at this time (even if already done at Club level).

Upcoming LISA Tournaments and Board Member Attendance

Maximum LISA Board presence required at upcoming LISA Tournaments.

Season Start-up and Issues Recap

For the information of the Board, T. Satterford provided a brief summary of a few “administrative” and “discipline” matters requiring immediate attention.



Nike “A” Cup

Although we have lobbied to hold the Nike “A” Cup for the 2006/07 season, it has become apparent that our resources are extremely limited this season, and regrettably we are no longer able to host this event.

Motion: *I move that we rescind our request to host the Nike “A” Cup for the 2006/07 season*
by G. Dunn 2nd T. Hughes Carried

Photocopier Lease

S. Marejka reported that the existing photocopier in the LISA office is not functioning properly. Quotes on a lease for a new machine were provided to the Board for approval.

Motion: *I move that we enter into the lease agreement, as presented, for a new photocopier for the LISA office*
by B. McCreadie 2nd K. Aitken Carried

Practice Fields for Metro/Select Teams

T. Hughes reported that the Metro/Select teams are in desperate need of practice fields, especially on Thursday evenings. Director Hughes continues to look for a solution.

6. REPORTS:

Prior to reports being given the question was posed as to whether, during this meeting, a declaration would be given that all “statutory deductions have been made”, as recommended at the last Board meeting. Discussion ensued.

Motion: *I move that anyone receiving compensation from LISA be placed on payroll as an “employee” effective immediately* by G. Dunn 2nd B. McCreadie Carried

G. Dunn

Reported that the main field at Prospect Lake School is currently closed for reseeded.

M. Seal

New laminated Referee cards have been designed and produced.

S. Marejka

“Smile” cards have been organized with Thrifty Foods for all Metro/Select players as a fundraiser.

B. McCreadie

Has received information regarding “coupon books” as a fundraising idea. Referred to T. Hughes.

T. de Frias

New website “home page” up and running.

Motion: *I move to approve the cost of \$100 per month for the continued operation of the website*
by B. McCreadie 2nd G. Dunn Carried

7. ADJOURNMENT:

The meeting was adjourned at 20:18 hrs.

Next meeting: 7:00 p.m., November 7, 2006 at the Esquimalt Rec Centre

Action Items

1. K. Aitken will come up with a few tentative dates for the LISA Board Retreat and re-circulate the request for Board availability.

