



# Proofed

## BOARD MEETING #3

**THE THIRD MEETING OF THE 2006/2007 BOARD OF DIRECTORS**  
of the Lower Island Soccer Association (LISA) was held at 19:00 hours on:

05 September 2006  
Esquimalt Rec Centre  
527 Fraser Street  
VICTORIA, BC

### Present:

Tim Satterford	<i>President</i>	Bob Nex	<i>Vice-President</i>
Ken Aitken	<i>Secretary</i>	Mike Seal	<i>Director</i>
Garth Dunn	<i>Director</i>	Maureen Mitchell-Starkey	<i>Director</i>
Bill McCreadie	<i>Director</i>	Keith Smith	<i>Director</i>
Tiberio de Frias	<i>Director</i>	Sharon Marejka	<i>Executive Director</i>
Alan Churchard	<i>Director of Coaching and Soccer Development</i>		

### Regrets:

Terry Hughes *Director*  
Robert Gutierrez *Director*  
Mark Brittain *Vice-President*

**Recording Secretary:** Tracey Cottrell

The meeting was called to order at 19:07 hrs.

### 1. ROLL CALL & APPROVAL OF AGENDA:

<b>Motion:</b> <i>To adopt the Agenda as amended by B. Nex 2<sup>nd</sup> M. Mitchell-Starkey</i>	Carried
---	---------

### 2. APPROVAL OF MINUTES OF BOARD MEETING #2 August 1, 2006

<b>Motion:</b> <i>To approve the Minutes as circulated of Board Meeting #2 August 1, 2006 by M. Mitchell-Starkey 2<sup>nd</sup> G. Dunn</i>	Carried
---	---------

### Action Items:

1. K. Aitken will contact teams to determine respective ticket requests for the FIFA U20 World Cup Canada.
2. T. Cottrell has requested that Board members advise of their availability during the month of August for a Board Retreat.
3. K. Aitken will circulate a calendar indicating the meetings that Presidents are required to attend, and those Reps are required to attend.
4. The "Board Package" has been distributed to newly elected members.
5. The Board distribution list has been updated.



**3. OLD BUSINESS:**

***LISA Board Retreat***

T. Satterford stressed the importance of a LISA Board Retreat to assist with determining the direction and procedures to guide the Board through the upcoming year. Of special consideration is the input of recently appointed Board members. However, a number of Board members were unable to attend during the month of August.

It was suggested that a regularly scheduled Board meeting (with extended hours, 5:00 to 10:00 pm for example) be replaced by the Retreat. T. Cottrell will solicit members to determine whether a date in early October or early January would be preferable.

***Financial Support for Team Travel***

Tabled from August Board meeting so as input could be given by Treasurer, K. Smith.

S. Marejka reported that the U14 Girls Metro team have received financial support from CSA and BCSA, while the Victoria United Super Y-League U17 Boys have received none.

Discussion ensued and it was agreed that a set of guidelines are necessary to cover future financial support to travelling teams. It was recognized that any monies granted at this time may set a precedent if a policy is not put in place for future years.

<p><b>Motion:</b> <i>I move to provide the Victoria United U17 Boys team with financial support in the amount of \$2,000, and that no further money is granted to any travelling team until such time as a policy is put in place</i>  by M. Seal 2<sup>nd</sup> G. Dunn</p>	<p>Carried 8 for; 1 against</p>
--	-------------------------------------

***Website***

S. Marejka provided an update, the design and implementation of the new website is well underway. T. de Frias is working with web designers and has made himself available for further input.

K. Aitken suggested that Board Members use the “lowerislandsoccer.com” address for their respective emails. Information would be sent through the server, therefore retained by LISA, making any transition between out going and in coming Board members unnoticeable to viewers.

T. Satterford reported that we also had a site which was used as a database of Motions, precedents, important documents, going back as far as 200-2001. T. Cottrell will attempt to gain access to the site.

***Distribution of LISA allocation of FIFA U20 World Cup Tickets***

Still to be organized.

***Permits***

B. Nex has circulated the draft rules regarding this matter, but has received limited feedback. However, it is almost ready to go before the President’s. It is anticipated that a President’s Meeting will be called for October 17, 2006 and the rules presented at that time.

**4. NEW BUSINESS:**

***Board Responsibilities***

Assignments almost completed by T. Satterford.



***2006-2007 League Season Start-up***

September 9, 2006: Gold teams

September 16, 2006: Silver and Bronze

September 23, 2006: Super 8 and Mini's

***SEVEC Exchange Program***

S. Marejka reported on the "exchange" program between LISA and Quebec players. It was a well organized and extremely successful venture.

***Technical Report***

Report from Alan Churchard, Director of Coaching and Soccer Development, attached.

**5. REPORTS:**

***Bill McCreadie***

Requests that the Treasurer declare at all meetings that "all statutory payments have been made". This removes any responsibility in this regard from Board Members.

**6. GOOD AND WELFARE:**

S. Marejka announced the passing of Director Hughes mother.

**7. ADJOURNMENT:**

The meeting was adjourned at 20:10 hrs.

**Next meeting:** 7:00 p.m., October 3, 2006 at the Esquimalt Rec Centre

**Action Items**

1. T. Cottrell will solicit members to determine whether a date in early October or early January would be preferable for the Board Retreat.
2. T. Cottrell will attempt to gain access to the LISA electronic database.